

MEETING

NORTH AREA COMMITTEE

DATE AND TIME

TUESDAY 28TH JUNE, 2022

AT 7.00 PM

VENUE

HENDON TOWN HALL. NW4 4BG

TO: MEMBERS OF NORTH AREA COMMITTEE (Quorum 3)

Chairman: Councillor Tim Roberts
Vice Chairman: Councillor Emma Whysall

Ella Rose
Richard Barnes

Philip Cohen
Alison Cornelius

Val Duschinsky
Lachhya Gurung

Substitute Members

Edith David
Paul Edwards
Caroline Stock
Elliot Simberg

Simon Radford
David Longstaff
Richard Cornelius
Sarah Wardle

Haylett
Zahra Beg
Laithe Jajeh
Liron Velleman

In line with the Constitution's Public Participation and Engagement Rules, requests to submit public questions must be submitted by 10AM on Thursday 23 June 2022. Requests must be submitted to paul.frost@barnet.gov.uk

**You are requested to attend the above meeting for which an agenda is attached.
Andrew Charlwood – Head of Governance**

Governance Services contact: paul.frost@barnet.gov.uk Tel: 0208 359 2205
Media Relations Contact: Tristan Garrick 020 8359 2454

ASSURANCE GROUP

ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Minutes of the last Meeting	5 - 12
2.	Absence of Members (if any)	
3.	Declarations of Members Disclosable Pecuniary Interests and Non-pecuniary Interests	
4.	Report of the Monitoring Officer (if any)	
5.	Public Questions and Comments (if any)	
6.	Petitions (if any)	13 - 18
7.	Residents' Issues (if any)	19 - 22
8.	Area Committee Funding (Budget) Scheme Update report	23 - 82
9.	Standard Members' Items (if any)	
10.	Members Items - Applications for Neighbourhood Community Infrastructure Levy (NCIL) Funding (if any)	To follow
11.	Any item(s) the Chairman decides are urgent	

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Decisions of the Chipping Barnet Area Committee

9 March 2022

Members Present:-

AGENDA ITEM 1

Councillor Lisa Rutter (Chairman)

Councillor Felix Byers
Councillor Pauline Coakley Webb
Councillor Alison Cornelius

Councillor Paul Edwards
Councillor Wendy Prentice

Apologies for Absence

Councillor Thomas Smith

1. MINUTES OF THE LAST MEETING

The Chairman welcomed everyone to the meeting.

The Chairman reiterated that in order for the Committee to make informed decisions, a better understanding of the definition of infrastructure was needed.

The Lead Officer offered to circulate an expanded definition of Community Infrastructure Levy (CIL) to Members.

Members requested a progress update on approved NCIL items. It was noted that Officers would engage with Members on progress and report back to Committee.

RESOLVED that the minutes of the meeting held on 18 October 2021 be agreed as a correct record.

2. ABSENCE OF MEMBERS (IF ANY)

Apologies were received from Councillor Thomas Smith who was substituted for by Councillor Sachin Rajput.

3. DECLARATIONS OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Councillor Coakley Webb declared a non-pecuniary interest as a Trustee of the Friern Barnet Community Library in respect of the Neighbourhood Community Infrastructure Levy (NCIL) Member's Item.

4. REPORT OF THE MONITORING OFFICER (IF ANY)

None.

5. PUBLIC QUESTIONS AND COMMENTS (IF ANY)

None.

6. MATTERS REFERRED FROM THE CHIPPING BARNET RESIDENTS FORUM

None.

7. PETITIONS (IF ANY)

None.

8. MEMBERS' ITEMS (IF ANY)

Cllr Lisa Rutter: Road Safety and Parking Request - Osidge Lane speeding

RESOLVED that the Committee:

- **Notes the Road Safety & Parking fund request submitted by Cllr Rutter under section 1 of the report for the additional activated sign.**
- **Refers the item to the Executive Director for Environment for consideration of the request.**

9. AREA COMMITTEE FUNDING NCIL AND RS&P UPDATE - CHIPPING BARNET

Graeme Clayton provided the budget and scheme updates for NCIL and Road Safety and Parking.

RESOLVED that the Committee notes:

- **the balance of £155,225 available for NCIL allocations during 2021/22.**
- **the reallocated underspends & overspends in paragraph 2.1.**
- **the balance of £42,000 available for Road Safety & Parking allocations during 2021/22.**

10. CHIPPING BARNET NCIL MEMBERS ITEMS - MAR 2022

Cllr Pauline Coakley Webb - Friern Barnet Community Library

Cllr Coakley Webb presented the item. The Committee noted that the library had been taken over by the Trust, responsible for internal works. One of three quotes for re-decoration was accepted and submitted for Committee's consideration.

The Chairman was in support of the application but noted that issues like damp are complex and difficult to identify. Invoices should make clear where the damp is coming from and any internal works guarantee to repair the damp.

Invoices did not provide information of required works to help Members make an informed decision. Members agreed that quotes from suppliers must be detailed, clear and up to date.

Further to a discussion, the Committee voted to defer the application as follows:

For	5
Against	0
Abstained	2

RESOLVED that the Committee:

- Considers the request as highlighted in section 1 of the report.**
- Defers the application for further information as outlined above.**

Cllr Laurie Williams - Oak Hill Park: Playground in the North of the Park

Cllr Byers who was in support of the application, queried whether the original scheme had been progressed. The Lead Officer explained that following initial approval, the scheme had been reviewed and required additional funding for viability.

Members asked for an itemised breakdown of the request for funding and supplementary information. The Lead Officer explained that Members are encouraged to liaise with Officers as early as possible and that there was no mandatory format to NCIL applications. However, further information may be provided at the Committee’s request.

Officers advised that if the item were to be deferred, it could be brought back to a future Committee once supplementary information was available.

Members requested that the item include Cllr Williams’ initial request and any subsequent information for Committee’s consideration.

Further to a discussion, the Committee voted to defer the application as follows:

For	7
Against	0

RESOLVED that the Committee:

- Considers the request as highlighted in section 1 of the report.**
- Defers the application for further information as outlined above.**

Cllr Paul Edwards – Barnet Museum Notice Board

Cllr Edwards presented the item.

Members were of the opinion that it was not within the Area Committee’s remit to grant funding for schemes managed by Trustees.

Officers reaffirmed that organisations run by Trustees would not preclude a request for NCIL funding with support from the ward Member.

The Chairman was in support of the application as it would benefit the wider community.

Further to a discussion, the Committee voted in favour of the application as follows:

For	7
Against	0

RESOLVED that the Committee:

- Considers the request as highlighted in section 1 of the report.
- Awards full funding and notes the implications to the Committee’s NCIL budget.

Cllr Coakley Webb - Community Focus: New IT infrastructure

Cllr Coakley Webb presented the item highlighting the valuable use of facilities. The organisation’s own contribution of £5,000 towards the new IT infrastructure had been noted.

The Chairman was in support of the application but noted that the chosen model may not be future proof. The Chairman said that Apple demonstrated its M Series of chips as future proof in comparison to intel core, which could also be obtained at a much lower cost.

Therefore, a better quote for the equipment was to be sought from Jigsaw for cost efficiency and sustainability.

Further to a discussion, the Committee voted to defer the application as follows:

For	7
Against	0

RESOLVED that the Committee:

- Considers the request as highlighted in section 1 of the report.
- Defers the application for further information as outlined above.

Cllr Alison Cornelius – Brook Farm Open Space: New Toddler & Junior Playground

Cllr Cornelius presented the item on behalf of the constituency. A site assessment had been carried out by Officers to identify a suitable location.

The Chairman was in support of the application and said that the play area would be well received by local residents. The Chairman also informed the committee that if they were inclined to support this application then this could be a Flagship project.

Members raised concerns on approving more NCIL funding than was available in the current budget. The Lead Officer explained that if the Committee were inclined to approve the request, funding could be split between two years.

The Chairman suggested that perhaps for the next financial year it would be a good idea to suspend any large items to allow smaller NCIL items to be prioritised over larger items. The Chair recommended that Committee consider past decisions and to focus on smaller projects to ensure fairness and proportionality.

Further to a discussion, the Committee voted in favour of the application as follows:

For	6
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Against	0
Abstained	1

RESOLVED that the Committee:

- Considers the request as highlighted in section 1 of the report.
- Awards partial funding of £100,000 from this year’s budget and the remaining £100,000 to be awarded next financial year for delivery of the project.
- Notes the implications to the Committee’s NCIL budget.

Cllr Sachin Rajput – Love Whetstone: Benches & Planters (Jubilee commemoration)

Cllr Rajput presented the item and the need for new benches in the area. The request was for at least one bench with a plaque and planters to commemorate the Queen’s Platinum Jubilee event.

The Chairman was in support of the application but emphasised the need to ascertain the number of benches in the area and how many were needed for the amount of funding requested. The Chairman also queried if whether the benches needed to be replaced.

The Lead Officer said that new benches may be required in a few locations. The Council could operate within the current framework to procure the benches for better rates and recommend appropriate locations for the benches and planters.

Members said that it would be useful to know the distance between benches. It was therefore decided for one bench and a plaque and planters for now only.

Further to a discussion, the Committee voted in favour of the application as follows:

For	7
Against	0

RESOLVED that the Committee:

- Considers the request as highlighted in section 1 of the report.
- Awards partial funding of £3,000 (for 1 bench with plaque and 2 planters) to commemorate the Queen’s Jubilee.
- Notes the implications to the Committee’s NCIL budget.

Cllr Nicole Richer - New Barnet Scout Group Minibus

Cllr Richer presented the item highlighting the range of activities the minibus would be used for including learning and development for young people with social, emotional and mental health issues.

The Chairman invited Mr Michael Proctor to address the queries from the Committee. Mr Proctor spoke about the benefits of the project and its sustainability.

The Chairman was in support of the application especially as it would benefit the wider community.

Members pointed out that funding could have been sought from all Area Committees as the minibus would be used by other areas of the Borough. Mr Proctor clarified that whilst there are other scout groups, ownership and responsibility of the vehicle would lie with the Barnet Scouts Groups based in East Barnet.

Further to a discussion, the Committee voted in favour of the application as follows:

For	5
Against	0
Abstained	2

RESOLVED that the Committee:

- Considers the request as highlighted in section 1 of the report.
- Awards funding of £20,000 and notes the implications to the Committee's NCIL budget.

Cllr Barry Rawlings – Allotmentz: Primary School Food Education Infrastructure

Cllr Rawlings presented the item highlighting the educational benefits and sustainability of growing food.

The Chairman supported the idea of hydroponics but queried whether it was within the Area Committee's remit to approve funding. Schools had access to other grants for extracurricular activities. The Chairman felt that approving the application would set a precedence for other schools who would follow suit.

Cllr Rawlings clarified that funding was not going to be provided to the school but to the charity supporting the social enterprise. The organisation's details was unclear and the Chairman did not believe this was within the remit.

Officers provided a wider CIL definition which included the enabling and supporting of healthy lifestyles and access to healthy food.

Further to a discussion, the Committee voted to reject the application as follows:

For	5
Against	2

RESOLVED that the Committee:

- Considers the request as highlighted in section 1 of the report.
- Rejects the application due to lack of company information and due to the fact that schools have access to grants to fund such projects.

Cllr Laurie Williams – Allotmentz: Primary School Food Education Infrastructure

Members reached the same conclusion on this item as the previous item.

Therefore, the Committee voted to reject the application as follows:

For	4
Against	2
Abstained	1

RESOLVED that the Committee:

- Considers the request as highlighted in section 1 of the report.
- Rejects the application because of reasons outlined above.

Cllr Tim Roberts – Strength & Learning through Horses

Cllr Roberts presented the item. The Councillor talked about the life changing educational support the charity would provide to young people. The funding would also help acquire a classroom where young people would be able to learn and engage.

Members queried whether the classroom would require planning permission. Members also enquired about leaseholder information and photos of what the classroom would look like.

Therefore, the Committee voted to defer the application for further information subject to planning permission as follows:

For	5
Against	2

RESOLVED that the Committee:

-Considers the request as highlighted in section 1 of the report.

-Defers the application to obtain a breakdown of funding and further information.

The Chairman exercised her discretion to continue the meeting until 10:30pm. The Committee was in agreement.

Cllr Lisa Rutter - Extension of Double Yellow Lines

It was noted that this item had been to the Executive Director, Environment for consideration.

11. CHIPPING BARNET AREA COMMITTEE NCIL MARCH-2022

The Lead Officer confirmed the Committee's total expenditure of £126,500 from the remaining NCIL budget with a commitment to £100,000 from next year's budget.

RESOLVED that the Committee approves the CIL funding priorities for the financial year 2022/2023.

12. ANY ITEM(S) THE CHAIRMAN DECIDES ARE URGENT

None.

The meeting finished at 10.15pm.

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North Area Committee

28 June 2022

Title	Petition(s)
Report of	Head of Governance
Wards	Various with the North Area
Status	Public
Urgent	No
Key	No
Enclosures	None
Officer Contact Details	Paul Frost, Senior Governance Officer northareacommittee@barnet.gov.uk

Summary

This report informs the North Area Committee of the petition(s) received. The Committee is requested to consider each petition and make a determination on its desired course of action in accordance with its powers.

Officers Recommendations

1. That the North Area Committee note the petition.
2. That the North Area Committee decide whether it wishes to:
 - a) Take no action

- b) Refer the matter to a chief officer to provide a written respond to Lead Petitioner within 20 working days; or
- c) Instruct an officer to prepare a report for a future meeting of the Committee on the issue(s) raised with a recommended course of action

1. WHY THIS REPORT IS NEEDED

1.1 The following table provides Members with information that relates to received petitions.

Petition: Traffic Calming Measures, Investigation, and Maintenance of Hampden Way Carriageway, N14

Lead Petition: Mohamed Dekma

Number of signatures: 110 People signed this petition

Ward: Brunswick Park

We, the residents/homeowners of Hampden Way demand that the Council complete a full and comprehensive investigation of traffic type, flow and speeds that contribute to the continued damage of the road surface. Other factors including but not necessarily limited to the repeated failure of water main infrastructure should also form part of the study.

The failure to make appropriate repair of the road (repair and repair again of potholes is not cost effective) manifests in adverse vibration within our homes that has amounted to a major increase in damage being sustained to properties. These vibrations cost some residents/homeowners sleep and many more time and money in repairs.

Petition: High Road in Whetstone N20, CCTV camera request for residents security'

Lead Petition: Sinem Ak

Number of signatures: 64 People signed this petition

Ward: Whetstone

Details:

We the undersigned petition the council to would like the council to have CCTV camera installed on the High Road for the safety of the residents after burglaries and murders happening more frequently lately

After my cars has been stolen last November and my new car that has been robbed, I have noticed that lately, loads of houses have been robbed too. Yesterday a murder happened in the house opposite to mine, Barnet has never been that unsafe. I am following police departments on Twitter in Barnet, High Barnet area, plus following groups on Facebook where everyone shares their stories. For our safety, I think, at least

a few cameras must be installed.

Petition: The Issue is regarding extending the existing Zone C CPZ onto the top end of Wentworth Road.

Lead Petition: Martin Greig,

Number of signatures: 26 People signed this petition

Ward: High Barnet

Details:

The residents of Wentworth Court, Wentworth Road Barnet, EN5 4PA and the residents of 1 Wentworth Road EN5 4NY request that Barnet Council give consideration to extend the existing Zone C CPZ to cover the top end of Wentworth Road to the corner of Byng Road.

Over the past few years, it has become increasingly more difficult to park in our road.

The reasons for this request are:

- We do not have off street parking.
- More houses have built driveways on their former front gardens further down Wentworth Road, therefore reducing the ability to park on the road.
- Vehicle owners from outside the town are using our road to park their vehicles. (this can be for long periods of time)
- T and H Motors (commercial garage) often use the road to park their cars, often for long periods. This even though they have their own forecourt.
- Myself and other residents of Wentworth Court are key workers and we work extreme shifts. We need to drive due to no public transport during the early hours.
- This issue is causing unnecessary stress and anxiety for the residents of the above addresses. We have compiled a petition which is attached to this email and I also enclose images of the area concerned.

The actions that we would like the Council to take are:

- To grant an extension to the Zone C CPZ to cover the addresses of Wentworth Court EN5 4PA and 1 Wentworth Road EN5 4NY.
- To extend it from the top of Wentworth Road to the corner of Byng road, creating about 12/13 residents only parking bays.

RECOMMENDATIONS

- 1.2 The Committee is requested to make a determination in respect of the petition(s) received in accordance with its powers as set out in the Council's Constitution.

2. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

2.1 Not applicable.

3. POST DECISION IMPLEMENTATION

3.1 Post decision implementation depends on the decision taken by the Committee.

4. IMPLICATIONS OF DECISION

4.1 Corporate Priorities and Performance

4.1.1 n/a

4.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

4.2.1 n/a

4.3 Social Value

4.3.1 n/a in the context of this report.

4.4 Legal and Constitutional References

4.4.1 Council Constitution, Article 7, Section 7.5 Responsibility for Functions details that the Area Committee has responsibility for all constituency specific matters relating to the street scene including parking, road safety, transport, allotments, parks and trees.

4.4.2 Article 3 of the Council's Constitution, section 3.6 states that where the petition relates to the functions and responsibilities of an Area Committee it will be reported to the relevant Area Committee. The Lead Petitioner will be given five minutes to present the petition to the committee. Following the presentation the Chair and Committee Members have an opportunity to ask the Lead Petitioner questions. After the debate the Committee will decide to:

- Take no action
- Refer the matter to a chief officer to provide a written respond to Lead Petitioner within 20 working days; or
- Instruct an officer to prepare a report for a future meeting of the Committee on the issue(s) raised with a recommended course of action

4.5 Risk Management

4.5.1 None in the context of this report.

4.6 Equalities and Diversity

4.6.1 n/a in the context of this report.

4.7 **Corporate Parenting**

4.7.1 None in the context of this report.

4.8 **Consultation and Engagement**

4.8.1 n/a in the context of this report.

5 **Insight**

5.1.1 n/a in the context of this report.

6 **ENVIRONMENTAL IMPACT**

None in the context of this report

7 **BACKGROUND PAPERS**

7.1 Petition submitted via email to Governance Service, prior to deadline for petitions to the Area Committee.

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North Area Committee

Resident Issues

Tuesday 28 June 2022, 7pm

Items must be submitted to Governance Service by 10.00am on the fifth working day before the meeting.

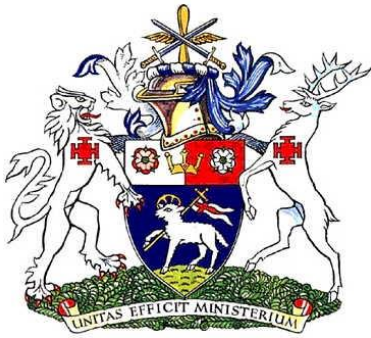
	Issue Raised	Response
1	<p>Title: Danger to pedestrians Lyonsdown Road N20</p> <p>Resident: Carolyn Killen</p> <p>Ward: Barnet Vale</p> <p>I am on the committee of Friern Barnet and Whetstone Residents Association and grandmother of two children who live in Lyonsdown Road Whetstone. I am very worried about their safety as their road is an extreme hazard due to speeding traffic.</p> <p>There is an urgent need for a pedestrian island and also a speed table/hump to help pedestrians cross Lyonsdown Road safely. This should be placed opposite Hasluck Gardens so as to assist children catching their school buses which stop near the Green.</p> <p>Traffic goes very fast as it turns from Whetstone High Road into Lyonsdown Road, and there are frequent accidents including a fatality when a car mounted the pavement killing a child. My son who lives in Lyonsdown Road sees children chancing their lives</p>	AGENDA ITEM 7

	Issue Raised	Response
	<p>as they dodge the traffic. He has two children of 11 and 13 and is afraid to let them cross this road to get a bus or go to Greenfield Park on their own.</p> <p>This is not acceptable. I will send you a sketch separately I made of my proposal for pedestrian island and speed table/hump.</p>	
2	<p>Title: An Open letter to all the residents - Burleigh Gardens & Arlington Road, N14</p> <p>Resident: Andreas Vasili</p> <p>Ward: Brunswick Park</p> <p>My name is Andreas Vasili and resident at 40 Arlington Road, London, N14 5AS since 1987. I am a member of the Brunswick Park Ward Panel which was set up last year and meets regularly to discuss crimes at this Ward. The wards priorities for the next 3 months are: (a) Violence against women/children (b) ASB/Drugs and (c) Burglary. I am writing to obtain your views on the following matters so I can discuss at the next Ward meeting:</p> <p>(A) <u>The problems at Burleigh Gardens</u></p> <ol style="list-style-type: none"> 1. In my view, there is horrendous passing-by traffic both directions through Burleigh Gardens daily especially over the weekends 2. In my view, the free parking availability at Burleigh Gardens, due to the excessive demand for parking generated from Ashfield Parade and Crown Lane visitors, have changed the residential statues of Burleigh Gardens 3. In my view, over the weekends at Burleigh Gardens, after speaking to a number of residents and witness it by myself too, residents cannot drive through as cars are park on both sides of the road thus making it impossible for two cars from opposite direction to get through. This, results in angry scenes, arguments, exchange of bad mouth words and it's not far before we witness fighting <p>(B) <u>The problems at Arlington Road</u></p> <ol style="list-style-type: none"> 1. This is the Road that one of the entries to Ashmole School is located. It's natural that 	

	Issue Raised	Response
	<p>during school times (morning and afternoon), the traffic is heavy and drivers dropping off/collecting their children, park anywhere without observing double yellow lines or the residents. This, results in angry arguments between drivers/residents (most of the times in front of the children) plus creating obstruction to normal passing by traffic.</p> <p>2. A good number of pedestrian blocks have become uneven due to heavy trucks passing over the surface to and from construction sites and have made it dangerous for children and pedestrians to trip.</p> <p>3. Even though the road is restricted to 30 mph, there is notable traffic with excessive speed and this may result in accidents</p> <p>(C) Possible solutions</p> <p>Burleigh Gardens: (a) Convert the Road to a one-way traffic like Crown Lane (b) Restrict parking on one side of the road only, all the time (c) The same should apply for Ashfield Parade i.e., to be the exit of traffic from Burleigh Gardens and keep parking restrictions as are Arlington Road: (a) During drop off/collection of children from/to school, parking attendants to be on side to ensure parking restrictions are adhere to thus ensuring arguments between drivers are eliminated – the problem is always created on the crossing of Arlington Road with Cecil Road (b) The council to repair and inspect regularly pavements to ensure pavements are maintained well and avoid any possible accidents – may be upgrade Arlington Road pavements like Oakdale Road. Perhaps this option should have been considered before proceeding for Oakdale Road which sees little traffic in comparison to Arlington Road (c) Make this road to 20 mph speed limit</p> <p>In addition to this me Mr Andreas Vasili has made a submission that includes representations of 57 residents. This comprises of 22 residents Burleigh Gardens and 35 Arlington Road. This can be made available to Members of the committee on request.</p>	

Contact:

Email: NorthAreaCommittee@barnet.gov.uk



North Area Committee

28th June 2022

Title	Area Committee Funding – Neighbourhood Community Infrastructure Levy (CIL) & Road Safety and Parking Fund update
Report of	Matthew Waters – Assistant Director, Capital Delivery Capital Delivery, Growth & Corporate Services Ian Edser – Director, Highways & Transportation
Wards	Barnet Vale, East Barnet, Edgwarebury, High Barnet, Totteridge & Woodside, Underhill and Whetstone
Status	Public
Urgent	No
Key	Yes
Enclosures	Appendix 1 – Community Infrastructure Levy (CIL) Budget & Scheme Update Appendix 2 - Road Safety & Parking Budget & Scheme Update Appendix 3 – Area Committee CIL eligibility guidelines Appendix 4 – Area Committee Priorities Appendix 5 – Area Committee CIL funding guidelines Appendix 6 – Road Safety & Parking funding guidelines
Officer Contact Details	Matthew Waters – Assistant Director, Capital Delivery Contact: Matthew.Waters@barnet.gov.uk Ian Edser – Director, Highways & Transportation Contact: Ian.Edser@barnet.gov.uk

Summary

This report is to:

- Update Members of the CIL budget allocations for the North Area Committee, to enable consideration of applications for funding during 2022/23
- Update Members on the Road Safety & Parking budget allocations for 2022/23 and the status of current schemes
- Request that the North Area Committee agree to instruct the Assistant Director, Capital Delivery to undertake a public consultation of the proposed revised CIL funding eligibility guidelines and CIL funding priorities prior to adoption and adopt the provisional budget allocations for Community Infrastructure Levy (CIL) for 2022-23,

subject to consultation and consideration of an Equality Impact Assessment ('EQIA') to be carried out.

Officers Recommendations

- 1. That the North Area Committee notes the Community Infrastructure Levy (CIL) funding available for allocation during 2022/23, as set out in paragraph 7.2 and in Appendix 1.**
- 2. That the North Area Committee notes the CIL amount and re-allocated underspends & overspends in paragraph 2.1**
- 3. That the North Area Committee notes the Road Safety & Parking Fund allocations in paragraph 7.2 and as set out in Appendix 2.**
- 4. That the North Area Committee agree to:**
 - (a) instruct the Assistant Director, Capital Delivery to undertake a public consultation of the proposed revised CIL funding eligibility guidelines, CIL funding priorities and upon the provisional CIL funding allocation based on population for each Area Committee and**
 - (b) take into consideration the outcome of the above consultation prior to adoption of the CIL eligibility guidelines and priorities as set out in paragraphs 1.10.2-4, 4.2 and in Appendices 3, 4 and 5.**
- 5. That the North Area Committee agree to:**
 - (a) instruct the Assistant Director, Capital Delivery to undertake an Equality Impact Assessment ('EQIA') upon completion of recommendation 4(a) above and**
 - (b) take the EQIA and the public consultation into consideration prior to adoption of the provisional CIL funding allocations based on population for 2022-23 as set out in paragraph 1.10.1.**

1. WHY THIS REPORT IS NEEDED

- 1.1 This report indicates the allocation of part of the Community Infrastructure Levy ("CIL") to the North Area Committee (Area Committee). This will enable the Area Committee to determine the amounts that can be allocated at this, and future meetings.
- 1.2 This report also sets out the allocation of Road Safety & Parking Budget, part of the Community Infrastructure Levy ("CIL") to the North Area Committee.
- 1.3 On 9 July 2015, the Policy & Resources Committee approved that part of the income from the CIL would be delegated to the Council's Area Committees. Area Committees should be treated in the same way as Parish Councils and allocated at least 15% of the CIL receipts for their local area. This is to be capped at a total of £100 per dwelling in the constituency area and ring-fenced for spend on infrastructure schemes or anything else that is concerned with addressing the demands that development places on an area. If there is a neighbourhood plan or a neighbourhood order within the constituency area of

the Area Committee (which is not the case for this Area Committee) the allocation will increase to 25% and will not be capped.

- 1.4 On 24 May 2021, the Policy & Resources Committee approved an increase in Area Committees' income allocations to £1.2m or £400k per Area Committee. In addition, Policy & Resources Committee agreed to remove the funding limit on each individual Area Committee CIL funded project along with an additional ringfenced fund of £300k to be used specifically for Road Safety & Parking Fund for schemes – with this additional fund being a total to be used across all three committees and spend to be authorised by the Executive Director, Environment. On the 9 December 2021 the Policy & Resources Committee approved an allocation of £200k for Road Safety & Parking schemes for 2021/22 only.
- 1.5 On 24 May 2022 Annual Council considered and approved the report of the Leader of the Labour Group which set out a number of changes in relation to the Area Committees and Residents Forums.



- 1.6 The changes are as follows:

- 1.6.1 The three residents' forums (Hendon Residents Forum, Chipping Barnet Residents Forum and Finchley & Golders Green Residents Forum) be de-commissioned.
 - 1.6.2 Local residents' issues will be reported directly to Area Committees (except matters relating to licensing and planning applications).
 - 1.6.3 Residents will also be encouraged to bring suggestions and proposals to Area Committees for improvements to their local areas, for example projects that they consider suitable for CIL funding or other sources of funding available to the community
 - 1.6.4 Petitions which carry 25-6,999 signatures will be reported to Area Committees where relevant to their terms of reference (Article 3 of the Constitution).
 - 1.6.5 Area Committees be renamed North Area Committee, North Area Committee and East Area Committee.
 - 1.6.6 The North Area Committee covers the wards: East Barnet, Barnet Vale, High Barnet, Underhill, Totteridge and Woodside, Mill Hill, Edgwarebury and Whetstone.
 - 1.7 The North Area Committee covers the wards: Burnt Oak, Edgware, Colindale North, Colindale South, North Hendon, Hendon, Cricklewood and Childs Hill.
 - 1.8 The East Area Committee covers the wards: Brunswick Park, Friern Barnet, Woodhouse, North Finchley, Finchley Church End, Golders Green, East Finchley and Garden Suburb.
 - 1.9 For each Area Committee, Committee members must represent a ward in the Area Committee area. All members in the Area Committee area can act as substitutes in that area.
- 1.10 On the 8 June 2022, the Policy & Resources Committee:
- 1.10.1 Agreed an increase in the Area Committee's income allocations to £1.8m per annum and agreed provisionally the funding to be allocated based on population within each Area Committee, subject to consideration of an Equality Impact Assessment ('EQIA') being carried out by the Area Committees (after consultation in respect of the provisional CIL funding allocation based on population for each Area Committee and the recommendations listed below) (Appendix 1).
 - 1.10.2 Proposed to the Area Committees the draft CIL funding eligibility guidelines to allow Area Committees to spend their CIL funding on a broader range of schemes addressing the demands that development places on an area (as defined under Regulation 59F(3) of the CIL Regulations 2010 (as amended) ("the Regulations"), subject to public consultation being undertaken and considered by Area Committees prior to adoption (Appendix 3).
 - 1.10.3 Proposed in respect of the Area Committees that Sustainability, Community Engagement, Public Health & Community Safety will form part of the Area Committees priorities for 2022-23, subject to public consultation being undertaken and considered by Area Committees for inclusion (Appendix 4).
 - 1.10.4 Agreed in respect of the Area Committees the revised CIL Funding Application Guidelines and Funding Application Form, subject to recommendations requiring consultation above (Appendix 5).

- 1.10.5 Agreed CIL funding for a Road Safety & Parking Fund of up to £450,000 per annum, for schemes to be authorised by the Director, Highways & Transportation (Appendix 1).
 - 1.10.6 Proposed the revised Road Safety & Parking Funding Guidelines and Request Form (Appendix 6).
 - 1.10.7 Noted that a review of the Area Committee CIL funding and Road Safety & Parking CIL Fund arrangements is proposed to be undertaken annually.
 - 1.10.8 Requested a report to the P&R Committee in 18 months' time on how the new process was working.
-
- 1.11 The amounts approved from the CIL reserve were based on estimates from the service department, with a view that should the estimate prove to be understated there would be no further call on the Area Committee budgets without an additional approval. Expenditure exceeding 15% of the original estimate will require an explanation to enable the Area Committee to agree any additional funding.
 - 1.12 Detail as to the activity to date of this Area Committee and the balance available are attached as Appendix 1 to this report.
 - 1.13 This report also includes an update of the Road Safety & Parking budget allocation and schemes as Appendix 2 to this report.

2. CIL activity

- 2.1 The latest position shows expenditure to June 2022. The total amount of overspends from 2015/16–2021/22 of £235,469 is added back into the CIL reserve allocation (see Appendix 1).
- 2.2 The over & underspends from the prior year schemes that are still open will impact on the total Area Committee available balance, until the schemes are certified as complete.
- 2.3 All CIL funding allocations should be submitted in accordance with the approved CIL funding application guidelines detailed in the Policy & Resources Committee report dated 24 May 2021. The new guidelines detailed in the Policy & Resources Committee report dated 8 June 2022 are subject to the conclusion of the public consultation to be carried out as set in Recommendation 4 of this report.

3. Road Safety & Parking Budget Activity

- 3.1 The latest position as set out in Appendix 2 shows the agreed allocations to date and the remaining budget available for future schemes.

4. REASONS FOR RECOMMENDATIONS

- 4.1 Funding has been allocated to various organisations and/or projects and this will enable the Area Committee to note the amount available for future allocation.
- 4.2 Public consultation upon CIL funding eligibility guidelines, priorities and proposed provisional CIL budget allocation based on population for this Area Committee enables greater engagement and partnership with residents in the improvement of their local areas and see the benefit of development and growth. Communities themselves are often best placed to suggest what the local priorities should be, and the public consultation will seek to strengthen the routes by which residents can have a say on how local funding is spent. The consultation also complies with the Government guidelines.
- 4.3 Public consultation and the undertaking of an Equalities Impact Assessment by the Area Committees enables consideration by each Area Committee of the proposed budget allocation on the basis of population for each Area Committee.

5. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 5.1 No alternative options were considered

6. POST DECISION IMPLEMENTATION

Public Consultation & Equalities Impact Assessment

- 6.1 The North Area Committee will instruct to undertake a public consultation with local communities. The consultation will utilise the Councils' bespoke consultation digital platform 'Engage Barnet' and arrange a series of workshops for face-to-face interaction to provide the local community with an opportunity to have their say on the proposed changes. The Area Committee will promote the public consultation through formal communication channels such as: Engage Barnet, Barnet First, Barnet social media, Barnet Together, Communities Together Network bulletin, and informal networks with local community groups and residents. The Area Committee will also instruct to consult and undertake an Equalities Impact Assessment in respect of the proposed provisional CIL budget allocation based on population for this Area Committee. The Area Committee will consider the findings and any negative and positive impacts.
- 6.2 **CIL Activity** Decisions can be made by the Area Committee to allocate funding to organisations from the Area Committee general reserves based on member supported applications and from the Area Committee CIL reserve for requests for infrastructure related surveys and works and anything else that is concerned with addressing the demands that development places on the area.

- 6.3 **Road Safety & Parking Activity** Approved Road Safety & Parking schemes arising from member requests, petitions or area committee report funded schemes to be implemented by Highways in line with timelines provided.

7. IMPLICATIONS OF DECISION

7.1 Priorities and Performance

- 7.1.1 The Community Infrastructure Levy funding supports the emerging corporate priorities including:

- 7.1.1.1 Working in partnership with residents and communities on social investment (including CIL and Social Value), new models of community co-production and community engagement including community-led commissions and piloting different approaches to addressing issues
- 7.1.1.2 Community Safety by investing in more CCTV, better lighting and community safety hubs
- 7.1.1.3 Protect and enhance greenspaces
- 7.1.1.4 Sustainability
- 7.1.1.5 Public Health

- 7.1.2 The funding enables the Area Committee CIL Budget and the Road Safety & Parking Budget to contribute to the objective to promote family and community wellbeing and support engaged, cohesive and safe communities, by helping communities access the support they need to become and remain independent and resilient.

7.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

CIL Activity

- 7.2.1 An annual allocation of £1.8m is made to Area Committees from 2022/23. The funding has provisionally been agreed to be allocated based on population within each Area Committee subject to public consultation and consideration of an Equality Impact Assessment ('EQIA') being carried out for each Area Committee (after the public consultation in respect of those recommendations requiring consultation).
- 7.2.2 The total available to this committee for the allocation to new schemes is a balance for 2022/23 of £459,019. This considers the amount of over-allocated funds from prior year Area Committee budgets up to 2021/2022 of £235,469. This allocation is based on the population within each Area Committee (29.3% for North Area Committee).
- 7.2.3 Appendix 1 lists all the schemes that are still outstanding as at the time of publication and shows a detailed breakdown of how the available balance is derived along with listing the schemes in progress and summarises the headline balance position.

Road Safety & Parking Activity

- 7.2.4 An allocation of £450,000 was made to the Road Safety & Parking Budget for the financial year 2022/23.
- 7.2.5 The total amount available as at the date of this meeting, totals to £455,295, this is the total amount available for allocation to new schemes. This takes into account all of the agreed allocation authorised by the Director, Highways & Transportation.
- 7.2.6 Appendix 2 lists all the schemes where budget has been allocated broken down by Area Committee as at the time of publication with listing of the schemes in progress and summarises the headline balance position.

7.3 **Social Value**

- 7.3.1 CIL is itself a mechanism for providing social value from private sector investment.

7.4 **Legal and Constitutional References**

- 7.4.1 CIL is a planning charge that was introduced by the Planning Act 2008 Part II to help deliver infrastructure to support the development in an area. It came into force on 6 April 2010 through the Community Infrastructure Levy Regulations 2010 as amended (“the Regulations”). Section 216(2) of the Planning Act 2008 lists some examples of infrastructure which CIL can fund. i.e. roads and other transport facilities, flood defences, schools and other educational facilities, medical facilities, sporting and recreation facilities and open spaces.
- 7.4.2 On 1 September 2019, the Regulations were amended under The Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019 (“2019 Regulation”). Part 10A of the 2019 Regulation requires the Council to publish “annual CIL rate summary” and “annual infrastructure funding statements”. These statements replaced previous Regulation 123 lists. The “annual infrastructure funding statement” must include a number of matters listed in the new Schedule 2 including details of how much money has been raised through developer contributions and how it has been spent. Both the “annual rate CIL summary” and the “annual infrastructure funding statement” must be published on the Council’s websites at least once a year.
- 7.4.3 The Localism Act 2011 introduced requirements that a ‘meaningful proportion’ of CIL income is allocated to parish councils to support their neighbourhood infrastructure requirements. Under Regulation 59A(5) of the Community Infrastructure Levy Regulations 2010 (as amended) a charging authority must pass 15 per cent of the relevant CIL receipts to the parish council for that area; this is limited by Regulation 59A(7) to a cap of £100 per dwelling in the area of the Local Council .

- 7.4.4 Regulation 59F enables a similar application of CIL receipts in cases where, as in Barnet, a charging authority does not have a local council structure, the local or neighbourhood CIL is passed to Area Committees.
- 7.4.5 Under the Regulations, regulation 59F(3) prescribes how the neighbourhood CIL may be used in these circumstances and provides that it may use the CIL to support the development of the relevant area by funding:
- 7.4.5.1 The provision, improvement, replacement, operation or maintenance of infrastructure: or
 - 7.4.5.2 Anything else that is concerned with addressing the demands that development places on an area.
- 7.4.6 There is statutory requirement that the Council as charging authorities must have regard to the government 'CIL Guidance'. This Guidance provides additional guidance on how neighbourhood CIL funds should be used where there is no local council in place. Paragraph 146 of the CIL Guidance states that the "charging authority...should engage with the communities where development has taken place and agree with them how best to spend the neighbourhood funding". Charging authorities should set out clearly and transparently their approach to engaging with neighbourhoods. The CIL Guidance goes on to explain that the use of neighbourhood CIL funds should match priorities expressed by local communities, which should be obtained through consultation undertaken "at the neighbourhood level". This does not necessarily prevent the Council from allocating neighbourhood CIL funds to borough wide (or larger) projects or initiatives, providing that they meet the requirement in regulation 59F. If the Council decides to depart from the CIL Guidance (i.e. by not allocating funds in accordance with priorities expressed by local communities), it should have and give clear and proper reasons for doing so.
- 7.4.7 In accordance with Article 7.5 Committees, Forums, Working Groups and Partnerships of the Council's Constitution, the terms of reference of the North Area Committee - (Barnet Vale, East Barnet, Edgwarebury, High Barnet, Mill Hill, Totteridge & Woodside, Underhill and Whetstone) includes:
- 7.4.7.1 Provide an opportunity for any resident to raise matters affecting the area (except matters relating to licensing and planning applications).
 - 7.4.7.2 Responsibility for all area specific matters relating to the street scene including parking, road safety, transport, allotments, parks and trees.
 - 7.4.7.3 Consider area specific matters as agreed with the Chair.
 - 7.4.7.4 Consider matters relating to Town Centre regeneration and designating conservation areas.
 - 7.4.7.5 Determine the allocation of the Community Infrastructure Levy funding within the area subject to sufficient of the budget allocated to the committee being unspent.

7.5 Risk Management

- 7.5.1 To mitigate the guidelines becoming out of date, a review of the arrangements

will be completed annually.

- 7.5.2 Area Committees have requested clarification of the CIL funding eligibility criteria to ensure that funded schemes are within eligibility guidelines. This is a possible reputational risk to the Council. The proposed new guidelines provide clarity on CIL eligibility.

7.6 Equalities and Diversity

- 7.6.1 An Equalities Impact Assessment (EqIA) will be carried out after public consultation upon the new proposed CIL funding allocation to be based upon population for each Area Committee and the findings of the public consultation and the EqIA are to be considered by the Area Committee.

- 7.6.2 The Equality Act 2010 outlines the provisions of the Public Sector Equalities Duty which requires Public Bodies to have due regard to the need to:

- 7.6.2.1 Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010.
- 7.6.2.2 Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.
- 7.6.2.3 Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

- 7.6.3 Relevant protected characteristics are: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

- 7.6.4 The broad purpose of this duty is to integrate considerations of equality into day-to-day business and keep them under review in decision-making, the design policies and the delivery of services.

7.7 Corporate Parenting

Not applicable in the context of this report

7.8 Consultation and Engagement

- 7.8.1 The Area Committees will instruct to undertake public consultation prior to adopting the proposed new guidelines, priorities and provisional CIL funding based on population of each Area Committee.

- 7.8.2 Members will be encouraged to engage residents and community groups in their wards to raise awareness of Area Committees and the opportunities they provide for delivering community-led improvements to their local areas. Officers will also work with their community networks to promote the Area Committees.

7.9 Environmental Impact

There are no direct environmental implications from noting the recommendations. Implementing the recommendations in the report will lead to a positive impact on the Council's carbon and ecology impact, or at least it is neutral.

7.10 **Insight**

7.10.1 Members should consider using insight data during the consultation process to formulate local priorities for 2022/23, and when proposing schemes for Area Committee consideration.

8. BACKGROUND PAPERS

Policy & Resources Committee, 9 July 2015

<http://barnet.moderngov.co.uk/documents/s24360/Delegating%20a%20proportion%20of%20Community%20Infrastructure%20Levy%20CIL%20income%20to%20the%20Councils%20Area%20Committe.pdf>

Policy & Resources Committee, 8 February 2021

<https://barnet.moderngov.co.uk/documents/s63172/Review%20of%20Community%20Infrastructure%20Levy%20CIL%20Eligibility%20Criteria%20and%20Guidance.pdf>

Policy & Resources Committee, 24th May 2021

<https://barnet.moderngov.co.uk/documents/s64949/Review%20of%20Community%20Infrastructure%20Levy%20CIL%20Allocation%20Eligibility%20Criteria%20and%20Guidance.pdf>

Policy & Resources Committee, 9th December 2021

<https://barnet.moderngov.co.uk/documents/b37871/Supplementary%20agenda-%20Business%20Planning%2009th-Dec-2021%2019.00%20Policy%20and%20Resources%20Committee.pdf?T=9>

Annual Council, 24th May 2022

<https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=141&MId=10840&Ver=4>

Policy & Resources Committee, 8th June 2022

https://barnet.moderngov.co.uk/documents/s72807/PR%20Committee_NCIL%20Report_Jun%202022%20Publication_v0.2.pdf

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AREA COMMITTEE

North

*Community Infrastructure Levy
(CIL) – Budget & Scheme
Update
28th June 2022*



Area Committee CIL Budget FY 22-23		
	£	
CIL Forecast Receipts FY 22/23	15,000,000	
Neighbourhood CIL (15%)	2,250,000	
<u>Road Safety & Parking (3%)</u>	<u>450,000</u>	
<u>Area Committees (12%)</u>	<u>1,800,000</u>	
Committed spend prior years	(235,469)	
<u>Area Committee Budgets</u>	<u>1,564,531</u>	
	Population	Budget
	No.	£
North	117,065	459,019
East	140,750	551,889
West	141,192	553,622
Total	399,007	1,564,531

Commentary

- **The total available budget is £459,019**
- The budget has been provisionally agreed subject to consideration of an Equalities Impact Assessment being carried out by Area Committees (after their public consultation)
- Please note that the portfolio of open schemes approved under the previous ward and Area Committee arrangements are presented in this report reflective of their new ward and Area Committee arrangements.
- The under/overspends figure is being finalised as the Re: Highways invoicing is finalised. This may have a small impact on outstanding highways schemes.
- No future overspends should be committed without either prior approval of the Area Committee Chair or the Area Committee.

Area Committee North – CIL schemes open (non-Highways)

New Area Committee	New Ward	Previous Area Committee	Prior Ward	Financial Year	Committee Date	Scheme Description	Ward Member	Budget Allocation £	Delivery Service	Commentary
North	East Barnet	Chipping Barnet	East Barnet	2021/22	18/10/2021	Outdoor gym equipment for Victoria Recreation Ground	Felix Byers	35,000	Barnet - Greenspaces	May 2022: Quotes received and order raised. Meeting on site with contractor has been arranged.
North	East Barnet	Chipping Barnet	East Barnet	2020/21	20/01/2021	Provision of Play Equipment in the North of Oakhill Park	Lawrie Williams	25,000	Barnet - Greenspaces	May 22: Cllr P. Cohen the new ward sponsor. The additional £50k application is coming back to committee in June. Greenspaces are working with the new sponsor on the scheme design and budget.
North	High Barnet	Chipping Barnet	High Barnet	2021/22	18/10/2021	Hadley Green path installation between Christ Church Lane & Hadley Green West, and Hadley Green West to path behind Windmill House (request of Hadley Residents Association)	David Longstaff	20,000	Barnet - Greenspaces	May 2022: No further update. Awaiting further instruction on spend from the member.
North	High Barnet	Chipping Barnet	High Barnet	2021/22	18/10/2021	Hadley Green litter bins - provision of 20 new modern covered litter bins	Wendy Prentice	10,000	Barnet - Greenspaces	May 2022: Bins have been ordered. Meeting occurring on site with contractor and friends group in May to discuss location.
North	Barnet Vale	Chipping Barnet	High Barnet	2021/22	29/06/2021	Refurbishment of Tudor Park Pavillion, and establishment of a café	David Longstaff	200,000	Barnet - Greenspaces	May 2022: Additional surveys have been completed. Project team are awaiting the structural engineers report which will inform the next steps, along side the budget cost estimates.
North	Barnet Vale	Chipping Barnet	Totteridge	2021/22	09/03/2022	Brook Farm Open Space - playground	Alison Cornelius	200,000	Barnet - Greenspaces	May 2022: Order raised. Greenspaces have met contractor on site and work being programmed in for later this year.
North	Whetstone	Chipping Barnet	Totteridge	2019/20	03/10/2019	Swan Lane Open Space - Installation of older children's play equipment	Alison Cornelius	25,000	Barnet - Greenspaces	May 2022: Work nearly completed, majority of frame has been installed. Work to be completed by end of May.
North	Edgwarebury	Hendon	Hale	2021/22	22/03/2022	Stoneyfields Park - Park Furniture	Lachhya Bahadur Gurung	16,540	Barnet - Greenspaces	Delivery underway. Equipment ordered. Interpretation panel and noticeboard expected end of June, benches due late July.
North	Edgwarebury	Hendon	Edgware	2021/22	22/03/2022	Scheme for Lynford Gardens - Greenspaces for planting and play area	Sarah Wardle	37,988	Barnet - Greenspaces	Proposal for hard landscaping, tarmac & furniture to be undertaken in Oct, and planting in Nov (best time for the dormant season). Input from residents required for memorial wording. Some feedback from a resident suggests some consultation is required regarding the memorial - meeting with Cllr Wardle to discuss the scheme.
North	Edgwarebury	Hendon	Edgware	2020/21	15/09/2020	Glen Gardens-Play Area (Boysland Open Space)	Linda Freedman	23,800	Barnet - Greenspaces	May 2022: Vegetation works programmed to be completed after the summer due to the bird nesting season.

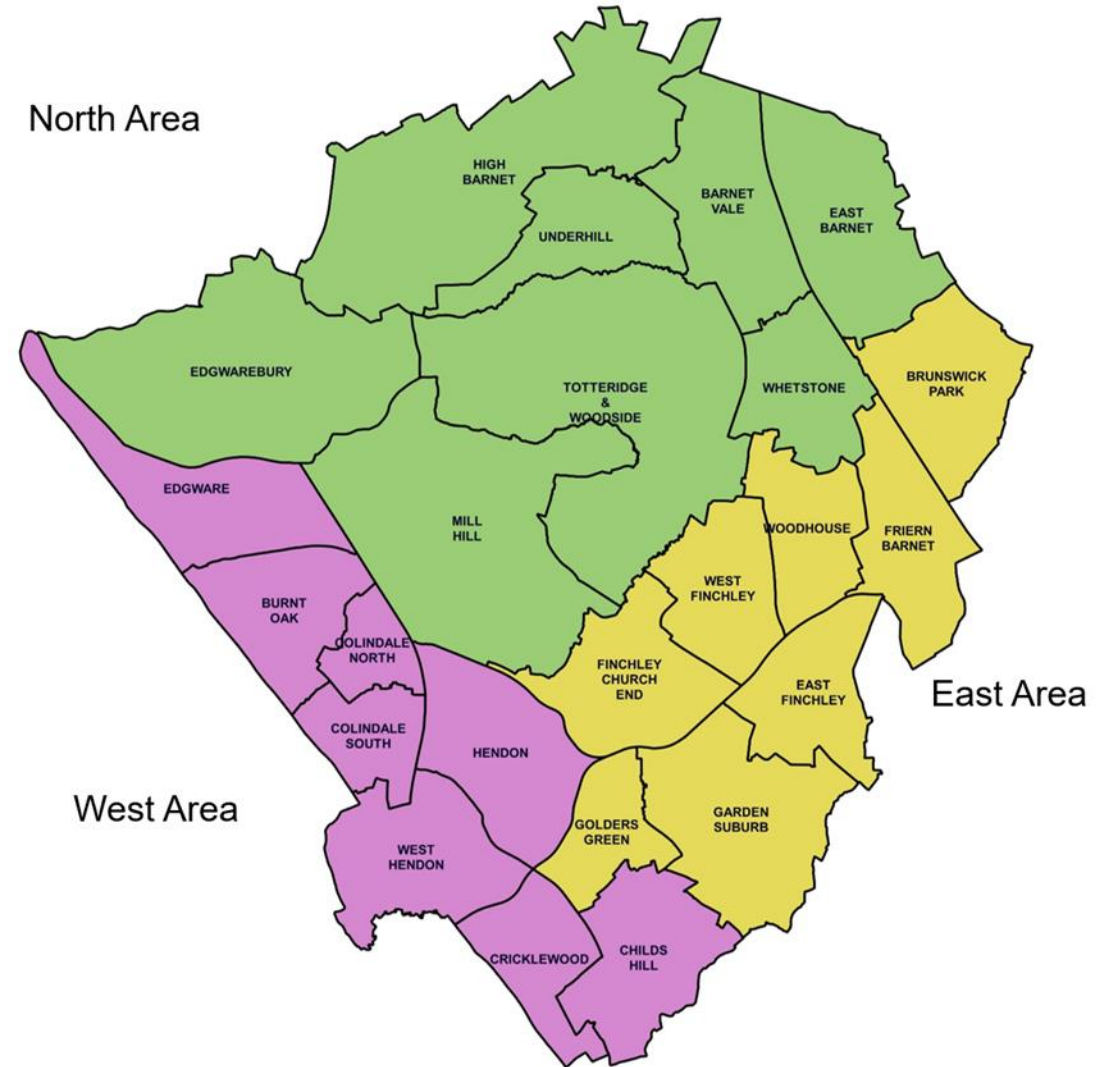
Area Committee North – CIL schemes open (Highways)

New Area Committee	New Ward	Previous Area Committee	Prior Ward	Financial Year	Committee Date	Scheme Description	Ward Member	Budget Allocation £	Delivery Service	Commentary
North	Underhill	Chipping Barnet	Underhill	2020/21	Jan-20	Bells Hill Waiting restrictions (Aligned with Barnet Hospital CPZ scheme)	Residents Forum	3,000	Highways	Liaising with LBB Parking and permits team to agree the implementation date as end of June. Notification letter to residents to be issued by end of May.
North	High Barnet / Underhill	Chipping Barnet	Underhill	2021/22	Jun-21	Barnet Hospital (and surrounding areas) - Controlled Parking Zone (CPZ) extension	Committee Report	30,000	Highways	Liaising with LBB Parking and permits team to agree the implementation date as end of June. Notification letter to residents to be issued by end of May.
North	East Barnet	Chipping Barnet	East Barnet	2017/18	Mar-18	Waiting restrictions in the vicinity of Jewish Community Secondary School (JCOSS)	Councillor Cohen	8,000	Highways	90% complete, with 15m remaining (as per original scope). Scheme on hold as Cllr Williams requested not to proceed with the remaining works. Additional consultation is required to update Traffic Management order to agree this change. Agreement required to proceed with this consultation.
North	Totteridge & Woodside	Chipping Barnet	Totteridge	2021/22	Apr-21	Benches Totteridge Station and Dollis Brook x2	Councillor Richard Cornelius	3,500	Highways	Implementation Package issued to contractors, expected completion end of May
North	Mill Hill	Hendon	Mill Hill	2016/20	Oct-16	Pursley Road/Bunns Lane/Page Street - Feasibility Study	Councillor Val Duschinsky	10,000	Highways	Scheme on hold pending outcome of planning application. Update meeting with Councillors currently scheduled for 14 June 2022 (pending outcome of planning application).
North	Mill Hill	Hendon	Mill Hill	2020/21	Sep-20	Poets Corner - Parking Consultation	Committee Report	5,000	Highways	It was agreed that the consultation would commence 3 months following the implementation of chargers at the Daws Lane Car Park. Greenspaces confirmed that chargers are now expected to be made live by end of May 2022, therefore the consultation will now to start in September 2022. This is to allow the team to review all correspondence received following car park changes in preparation to commence consultation and engagement with ward Councillors.
North	Mill Hill	Hendon	Mill Hill	2020/21	Sep-20	Lawrence Street / Holcombe Hill - Junction improvements	Committee Report	24,750	Highways	Road Safety Audit complete and implementation package to be revised as per RSA and issued to contractor. Estimation completion expected Q2.
North	Mill Hill	Hendon	Mill Hill	2020/21	Mar-21	A1 junction with Tithe Walk - 'No left Turn' Feasibility Study	Residents Forum	3,000	Highways	Technical Report produced and to be issued to TfL. Expected completion June 2022.
North	Mill Hill	Hendon	Mill Hill	2021/22	Jun-21	High Street, NW7 - One Way	Residents Forum	48,635	Highways	Following the meeting with residents Chief Officer Decision (COD) to be drafted with the recommendation that we don't proceed with the one way but there are certain measures, junction improvements to implement
North	Totteridge & Woodside	Chipping Barnet	Totteridge	2021/22	Mar-22	Jubilee Benches & Planters	Councillor Sachin Rajput	3,000	Highways	Completed

AREA COMMITTEE

North

*Road Safety & Parking – Budget
& Scheme Update*
28th June 2022



Road Safety & Parking CIL Budget FY 22-23	
	£
CIL Forecast Receipts FY 22/23	15,000,000
Neighbourhood CIL (15%)	2,250,000
<u>Road Safety & Parking (3%)</u>	<u>450,000</u>
<u>FY 2021-22 Underspend</u>	<u>5,295</u>
<u>Total budget available</u>	<u>455,295</u>

Commentary

- **The total available budget is £455,295**
- Utilising the Community Infrastructure Levy (CIL), from 2022/23, a Road Safety & Parking Fund of up to £450,000 has been established. The fund will be managed by the Director, Highways & Transportation and managed borough wide.
- The underspend figure for FY 2021-22 has been included in the available budget.

	Requests received		Funding Allocated		Amount
	Member Request	Resident Forum	Requests Agreed	Committee Reports*	
Chipping Barnet	4	3	5	7	207,680
Hendon	16	1	8	2	132,400
Finchley & Golders Green	9	0	7	5	154,625
Totals	29	4	20	14	494,705
Remaining budget carried in FY 2022-23					5,295
Includes an annual allocation to undertake the technical assessments - £10k for each area					

*linked to schemes previously agreed at Committees

Road Safety & Parking Schemes – Area North

Prior Area	New Area	New Ward	Prior Ward	Financial Year	Scheme Description	Ward Member	Budget Allocation £	Delivery Service	Commentary
Chipping Barnet	North / East	East Barnet / Barnet Vale	East Barnet	2021/22	Longmore Avenue	Committee Report	33,100	Highways	Consultation complete. Chief Officer Decision (COD) to be drafted for submission by end of June. Estimated Completion Q2.
Chipping Barnet	North / East	Brunswick Park / East Barnet	Brunswick Park	2021/22	Gallants Farm - Vehicle Activated Signs (VAS) & Slow Markings	Committee Report	17,820	Highways	Scheme Complete.
Chipping Barnet	North	High Barnet / Underhill	Underhill	2021/22	Barnet Hospital (and surrounding areas) - CPZ extension experimental scheme	Committee Report	34,890	Highways	Liaising with LBB Parking and permits team to agree the implementation date as end of June. Notification letters issued to residents in May 2022.
Chipping Barnet	North	Barnet Vale	High Barnet	2021/22	Hadley, Clifford and Woodford Roads - 20 mph zone and VAS	Committee Report	19,800	Highways	Chief Officer Decision (COD) approved. Implementation to commence in June 2022.
Chipping Barnet	North	Whetstone	Oakleigh	2021/22	Manor Drive Feasibility (Aligned with York Way Feasibility)	Residents Forum	7,000	Highways	Surveys complete. Data received and results to be analysed and report to be drafted by for approval by end of June 2022.
Chipping Barnet	North	East Barnet / Barnet Vale	East Barnet	2021/22	Longmore Avenue - Speed Survey	Councillor Smith	2,000	Highways	Surveys to undertaken in June. Estimated completion July 2022.
Chipping Barnet	North	Totteridge & Woodside	Totteridge	2021/22	Hendon Wood Lane - Vehicle Activated Signs (VAS) and Road Markings	Committee Report	12,870	Highways	Vehicle Activated Signs completed. Road Marking remaining
Hendon	North	Totteridge & Woodside	Mill Hill	2021/22	Frith Lane opposite Finchley Golf Club - Feasibility Study for pedestrian Crossing	Residents Forum	5,000	Highways	Surveys completed. Chief Officer Decision (COD) to be drafted for submission in June 2022.
Hendon	North	Mill Hill	Mill Hill	2021/22	The Millway Parking Review	Councillor Duschinsky	10,000	Highways	Feasibility expected to complete by end June 2022.
Hendon	North	Mill Hill	Mill Hill	2021/22	The Millway Feasibility - relocation VAS and Road Markings	Councillor Duschinsky	7,400	Highways	Feasibility expected to complete by end June 2022.

Road Safety & Parking Schemes – Area West

Prior Area	New Area	New Ward	Prior Ward	Financial Year	Scheme Description	Ward Member	Budget Allocation £	Delivery Service	Commentary
Finchley & Golders Green	West	Childs Hill / Cricklewood	Childs Hill	2021/22	Cricklewood Lane	Councillor Clarke	7,500	Highways	Feasibility study to be completed by September 2022
Finchley & Golders Green	West	Childs Hill	Childs Hill	2021/22	The Groves	Councillor Clarke	5,000	Highways	Feasibility study to be completed by September 2022
Finchley & Golders Green	West	Childs Hill / Cricklewood	Childs Hill	2021/22	Highfield Avenue - Feasibility for Pedestrian Crossing	Councillor Cohen	7,000	Highways	Surveys to undertaken in June. Estimated completion July 2022.
Hendon	West	Colindale South	Colindale	2021/22	Aerodrome Road - Pedestrian Island	Committee Report	35,630	Highways	Design in Progress, and input on the design is needed from Network Rail before this can be finalised. Site visit required to assess impact on traffic queuing to finalise Chief officer Decision. Chief Officer Decision (COD) to drafted for submission in June. Estimated completion Q2
Hendon	West	West Hendon	West Hendon	2021/22	Dallas Road NW4 - Speed Survey	Councillor Don	2,000	Highways	Speed survey complete, data received and being analysed. Additional survey for rat running were undertaken with Allington road scheme. Chief Officer Decision (COD) to be drafted for submission in June 2022.
Hendon	West	West Hendon	West Hendon	2021/22	Allington Road/ Sevington, Vivian Avenue/Elliot Road - Origin / Destination Survey	Councillor Don	11,000	Highways	Surveys completed, data received and is being analysed. Chief Officer Decision (COD) to be drafted for submission in June 2022.
Hendon	West	Colindale South	Colindale	2021/22	Rushgrove Ave	Councillor Narenthira	5,000	Highways	Surveys to undertaken in June 2022. Estimated completion July 2022.
Hendon	West	West Hendon	West Hendon	2021/22	Cool Oak Lane - Feasibility for Pedestrian Crossing	Councillor Narenthira	8,000	Highways	Surveys to undertaken in June 2022. Estimated completion July 2022.
Hendon	West	Colindale North	Colindale	2021/22	Saracens School	Councillor Narenthira	5,000	Highways	Surveys to undertaken in June 2022. Estimated completion July 2022.
Hendon	West	Colindale South	Colindale	2021/22	Sheaveshill Avenue	Councillor Narenthira	2,000	Highways	Funding allocated, scheme to be programmed.
Hendon	North / West	Edgware / Edgwarebury	Edgware	2021/22	Edgwarebury Lane	Committee Report	34,870	Highways	Consultation complete and due to high number objections, members have been informed that the zebra crossing will not go ahead. Chief Officer Decision to be drafted for approval in June 2022 detailing this decision and request for additional speed surveys in the area

Road Safety & Parking Schemes – Area East

Prior Area	New Area	New Ward	Prior Ward	Financial Year	Scheme Description	Ward Member	Budget Allocation £	Delivery Service	Commentary
Chipping Barnet	East	Brunswick Park	Brunswick Park	2021/22	Parkside Gardens - Zebra Crossing	Committee Report	48,950	Highways	Road Safety Audit comments received and detailed design to be finalised. Chief Officer Decision (COD) approved. Electrical design in progress, once completed by the lighting supplier, detail design will be finalised and implementation package will be produced. Estimated completion now Q2.
Chipping Barnet	East	Friern Barnet	Oakleigh	2021/22	York Way N20, N20- feasibility Study (Aligned with Manor Drive Feasibility)	Councillor Rajput	5,000	Highways	Surveys complete. Data received and results to be analysed and report to be drafted by for approval by end of June 2022.
Chipping Barnet	East	Brunswick Park	Brunswick Park	2021/22	Osidge Lane - Speed Survey	Councillor Rutter	2,000	Highways	Surveys to undertaken in June. Estimated completion July 2022.
Finchley & Golders Green	East	West Finchley	West Finchley	2021/22	Long Lane	Committee Report	8,250	Highways	Scheme split in 2 phases. Consultation: now complete and Chief Officer Decision (COD) to be drafted for submission by end of May. Implementation of signs: Implementation Package produced and awaiting Programmed dates from contractor. Expected completion June 2022.
Finchley & Golders Green	East	Finchley Church End	Finchley Church End	2021/22	Tillingbourne Gardens	Committee Report	18,700	Highways	Design in Progress. Implementation package to be produced and issued to the contractor in June. Estimated scheme completion September 2022.
Finchley & Golders Green	East	Woodhouse	Woodhouse	2021/22	Fallowfields Estate and Fallowfields Drive - Waiting restrictions	Councillor Hutton	5,000	Highways	Consultation complete no objections received. Implementation package to be issued to contractor by end May. Estimated completion currently July / August 2022.
Finchley & Golders Green	East	Garden Suburb	Garden Suburb	2021/22	Hampstead Way / Meadway - Pedestrian Facility Improvements	Committee Report	30,140	Highways	Chief Officer Decision in progress lead officer to input regarding the reduction of the number parking bays being removed.
Finchley & Golders Green	East	Woodhouse	Woodhouse	2021/22	Torrington Park - Woodhouse Road	Councillor Cooke	10,000	Highways	Feasibility study to be completed in September 2022.
Finchley & Golders Green	East	Woodhouse	Woodhouse	2021/22	Woodgrange Avenue	Committee Report	1,375	Highways	Implementation package produced. Awaiting Programmed dates from contractor
Finchley & Golders Green	East	Golders Green	Golders Green	2021/22	Cranbourne Gardens & Leaside Crescent	Committee Report	13,200	Highways	Implementation in Progress, Road Marking to be completed .
Finchley & Golders Green	East	East Finchley	East Finchley	2021/22	Fairlawn Avenue	Councillor Mitra	15,000	Highways	Scheme commenced and Speed Survey to be undertaken in June 2022. Estimated completion August 2022.
Finchley & Golders Green	East	Garden Suburb	Garden Suburb	2021/22	Kingsley Way	Councillor Marshall	5,000	Highways	Surveys to undertaken in June 2022. Estimated completion August 2022.

Area Committee

Appendix 3

Area Committee – CIL spending eligibility criteria

June 2022

Current Arrangements - CIL spending eligibility criteria

On the 9th July 2015 the Policy & Resources Committee agreed that Area Committees would spend their CIL Funding on infrastructure as defined under Regulation 59 of the CIL Regulations 2010 (as amended) (“the Regulations”).

CIL income can be applied towards the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of its area (narrow definition)

The definition of infrastructure was set out to include:

- Roads and other transport facilities
- Flood defences
- Schools and other educational facilities
- Medical facilities
- Sporting and recreational facilities
- Open spaces

The Committee noted that the CIL Regulations allowed for a wider definition to be used when considering spending and selected to apply the narrow definition when Area Committees consider spending allocation decisions.

New Arrangements - CIL spending eligibility criteria

It is intended to allow Area Committees to utilise the broader definition of the CIL Regulations, which will enable Area Committees to consider funding a wider range of schemes with the opportunity to unlock greater community benefits.

Under the Community Infrastructure Levy Regulations 2010 (“the Regulations”), regulation 59F(3) prescribes neighbourhood CIL may be used in the following circumstances. This provides for a broader range of CIL spending by Area Committees.

“The charging authority may use the CIL to which this regulation applies, or cause it to be used, to support the development of the relevant area by funding—

(a) the provision, improvement, replacement, operation or maintenance of infrastructure (**current arrangements**); or

(b) anything else that is concerned with addressing the demands that development places on an area (included under the new arrangements).”

The advice on the following page is intended to provide guidance for Members and Area Committees to review when considering potential schemes.

Suggestions for consideration	Advice or further guidance which may be useful
Does the scheme support the development of the area and seek to address demands that development has placed on the area	<ul style="list-style-type: none"> • Borough Local Plan • Corporate Plan • Area Committee priorities • Insight & Intelligence • Equalities & Diversity
Non-capital expenditure & financial implications	<ul style="list-style-type: none"> • CIL can be used to fund non-capital schemes provided it can be demonstrated it is concerned with addressing the demands placed by development on an area • The scheme should not impose unacceptable future capital or ongoing revenue commitments on the Council or any other body
Has there been engagement with the communities to agree how best to spend the funding, where the development is taking place	<ul style="list-style-type: none"> • Member engagement with residents and community groups • Communication tools (e.g. website, newsletters) • Community Participation Strategy • Place-based networks (e.g. Friends of..., Town Centre Groups, Community Groups) • Cross-ward or Borough wide schemes can be considered if appropriate consultation is first carried out
National Planning Policy Framework (NPPF) <i>(this is helpful to assist in demonstrating compliance)</i>	<ul style="list-style-type: none"> • Section 8 of the NPPF sets out guidelines: <ul style="list-style-type: none"> • Promote healthy and safe communities • Promote public safety and take into account wider security • Provide the social, recreational and cultural facilities and services the community needs • Access to a network of high quality open spaces and opportunities for sport and physical activity is important for the health and well-being of communities

Suggestions for consideration	Advice or further guidance which may be useful
UK Central Government Guidance should be considered	<ul style="list-style-type: none"> • Department for Levelling Up, Housing and Communities - GOV.UK (www.gov.uk) • Ministry of Housing, Communities & Local Government - GOV.UK (www.gov.uk)
Departure from the guidance or consultation	<ul style="list-style-type: none"> • Departure from the CIL Regulations guidance to consult can be justified as long as the decision-maker (Area Committee) provide clear reasons for doing so (for example dealing with COVID-19, where priorities expressed by local communities may not be appropriate, where local consultation was not possible). Reference should be made about departing from consultation results (i.e. where funds are allocated not in accordance with priorities expressed by local communities) • There is statutory requirement that the Council as charging authorities must have regard to the government ‘CIL Guidance’. This Guidance provides additional guidance on how neighbourhood CIL funds should be used where there is no local council in place. Paragraph 146 of the CIL Guidance states that the “charging authority...should engage with the communities where development has taken place and agree with them how best to spend the neighbourhood funding”. Charging authorities should set out clearly and transparently their approach to engaging with neighbourhoods. The CIL Guidance goes on to explain that the use of neighbourhood CIL funds should match priorities expressed by local communities, which should be obtained through consultation undertaken “at the neighbourhood level”. This does not necessarily prevent the Council from allocating neighbourhood CIL funds to borough wide (or larger) projects or initiatives, providing that they meet the requirement in regulation 59F. If the Council decides to depart from the CIL Guidance (i.e. by not allocating funds in accordance with priorities expressed by local communities), it should have and give clear and proper reasons for doing so.

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Area Committee

Appendix 4

Area Committee Priorities FY 22-23

June 2022

Area Committees are asked to consider and set out their priorities for 2022-23 following a public consultation, and when doing so to consult on the inclusion of the following priorities.

When considering priorities for schemes, Area Committees are asked to please consider that the funding should address the demands that development places on an area and that appropriate engagement with communities has taken place to agree how best to spend the funding where the development is taking place. Community engagement should be considered a required step in setting priorities and reviewing proposed schemes.

The priorities listed here contain some examples for Area Committees to consider.

Area Committees are expected to review and set their full list of priorities for 2022-23 after public consultation.

Members are advised to engage with Lead Officers and, if relevant, the relevant Service Officer Leads when considering funding for CIL schemes.

Priority	For Area Committees to consider
<p>Sustainability</p>	<p>The prioritisation of funding for sustainability infrastructure is developing, and should help the local area, residents and businesses to reach the commitment of Net Zero (by 2042 at the latest). The following themes of activity should be considered, but not limited to:</p> <ul style="list-style-type: none"> • Green Economy <ul style="list-style-type: none"> • Supporting business skills and partner organisations to development employment and skills opportunities • Placing Shaping – identifying opportunities to promote sustainability opportunities within the place • Transport – sustainable improvements to the transport infrastructure (note, this could include the introduction of transport schemes as well as physical infrastructure improvements) • Build Environment & Energy <ul style="list-style-type: none"> • Housing and buildings – Commercial & Residential (improvements to buildings (new and old) that will support residents and businesses to become more sustainable) • Renewable energy – investment in renewable energy options • Environment <ul style="list-style-type: none"> • Natural environment and biodiversity – investment in our natural environment which will have a positive impact on sustainability goals • Waste – investment in sustainable waste options <p>Please note, whilst this area is still developing these themes and areas of activity may be subject to change. However the ultimate goal of reaching Net Zero as a place, at the latest by 2042 is the key factor in deciding funding opportunities under this priority.</p>

Area Committees are asked to consider and set out their priorities for 2022-23, and when doing so to include the following priorities.

Priority	For Area Committees to consider
Community Engagement	<ul style="list-style-type: none">The Area Committees will be expected to consult with their local communities to agree and set local spending priorities for CIL. The expectation should follow the guidance in Paragraph 146 of the CIL Guidance which states that the “charging authority...should engage with the communities where development has taken place and agree with them how best to spend the neighbourhood funding”. Charging authorities should set out clearly and transparently their approach to engaging with neighbourhoods. The CIL Guidance goes on to explain that the use of neighbourhood CIL funds should match priorities expressed by local communities, which should be obtained through consultation undertaken “at the neighbourhood level”

Area Committees are asked to consider and set out their priorities for 2022-23, and when doing so to include the following priorities.

Priority	For Area Committees to consider
Community Safety	<ul style="list-style-type: none">• Invest in more CCTV, better lighting and community safety hub• Violence Against Women and Girls (VAWG) and Domestic Abuse• Environmental Crime such as Fly-tipping• Anti-Social Behaviour (ABS)• Youth violence & knife crime• Collaboration with strategic partners

Area Committees are asked to consider and set out their priorities for 2022-23, and when doing so to include the following priorities.

Priority	For Area Committees to consider
Public Health	<p>Public health interventions, informed by evidence from JSNA and community engagement, could include:</p> <ul style="list-style-type: none">• Developing neighbourhood model pilots for example in Grahame Park Estate and Burnt Oak• Mental Health First Aiders in the community• Increased provision of sexual health services• Peer support for CVD prevention• Equipment for promoting digital inclusion• Improving infrastructure for walking and cycling• Support for implementing Dementia Friendly Borough• Food security agenda (including allotments)• Healthier highstreets• Public mental health including access to high quality green space• Use ward profiles to inform priorities for CIL funding through Area Committees

GUIDELINES FOR NEIGHBOURHOOD COMMUNITY INFRASTRUCTURE LEVY (NCIL) AREA COMMITTEE APPLICATIONS

Introduction

This guide is to provide information on the Neighbourhood Community Infrastructure Levy (NCIL) application process. The guide will be reviewed regularly and where necessary reported to and approved at Policy & Resources Committee

For 2022/23, an overall CIL allocation of £1.8m per annum will be allocated across the 3 Area Committees in accordance with the allocation methodology set out in the report to Policy & Resources Committee on 8 June 2022. There is no funding limit for an individual CIL application scheme, Area Committees will operate within their annual budgets.

Members, through Area Committees will also be able to utilise the Road Safety & Parking Fund, for which a set of guidelines have been approved by Committee to sit alongside this guide.

What is CIL?

CIL is a standard charge collected from developers on a rate per square metre basis and the funds raised are spent on infrastructure to support the development of an area. Part of CIL funding is allocated to and managed by the three Area Committees for North, East and West Areas (as agreed by P&R Committee).

The relevant legislation applicable to introducing or amending the CIL Charging Schedule is set out in Part II of the Planning Act 2008 and the CIL Regulations 2010 (as amended).

CIL is a planning charge that was introduced by the Planning Act 2008 Part II to help deliver infrastructure to support the development in an area. It came into force on 6 April 2010 through the Community Infrastructure Levy Regulations 2010 as amended ("the Regulations"). Section 216(2) of the Planning Act 2008 lists some examples of infrastructure which CIL can fund. i.e. roads and other transport facilities, flood defences, schools and other educational facilities, medical facilities, sporting and recreation facilities and open spaces.

Additionally, Regulation 59F(3) of the Community Infrastructure Levy Regulations 2010 as amended allows the Council, as the Charging Authority to use the CIL to support the development of the relevant area by funding the provision, improvement, replacement, operation or maintenance of infrastructure or, anything else that is concerned with addressing the demands that development places on an area. (see further guidance below on CIL funding eligibility guidance).

Area Committees

Area Committees have responsibility for all constituency specific matters and determining the CIL funding within the constituency. The full terms of reference of the Area Committees as set out in the Council's Constitution can be found [here](#).

For the financial year 2022/23, each Area Committee are due to approve their own CIL funding priorities with the addition of new priorities as set out in the Policy & Resources Committee subject to public consultation being undertaken and further consideration by the Area Committees. This will be reviewed annually. This will allow each Area Committee to make appropriate decisions on how funding is allocated in line with the specific infrastructure or other needs of the area falling within regulation 59F.

CIL Funding Priorities serve as guidance for the Committee in determining CIL funding requests and are agreed by Area Committees annually. The priorities do not restrict the Area Committees from approving funding requests that are not agreed priorities. The purpose of the priorities is to enable Area Committees to make informed decisions about the requests before them.

Members are encouraged to seek the views of a range of residents in their ward and invite proposals from the local community. This will help ensure CIL applications meet local need and enable residents to actively engage in the improvements to their local area.

CIL Funding Application

The increase in the Area Committee budgets foresees the potential for both larger and more complex schemes, and a more significant number of schemes to be presented to the Committees for review. To enable Officers to dedicate time to properly review potential schemes the deadlines for submitting CIL Members items and other Members Items are:

- 10 working days and recommend for larger applications 2 clear calendar months for CIL Funding Members Items,
- 7 clear working days for standard Members Items.

Members are now required to consult and engage with Area Committee Lead Officers at an early stage on CIL Funding applications (*Note: engagement with other departments and services may be required as well*). This will enable as much supporting information as possible to be included with applications to enable committees to make an informed decision. Applications where limited or no consultation has taken place are likely to be deferred or rejected by committees.

Officers will advise on a range of points for each respective application, including:

- Is within the parameters outlined in CIL statutory and regulatory definitions
- Falls within the CIL Funding Priorities agreed by the relevant Area Committee

- Links to priorities in any existing Council policy or strategy and/or whether any insight and intelligence may support the application
- The scheme has considered any potential impact on the Council's Strategic portfolio including those considered for strategic CIL funding
- The scheme has no ongoing incremental revenue costs to the Council
- That the scheme budget is forecast accurately
- That the scheme deliverability has been assessed to ensure it can be resourced and successfully implemented
- That the scheme outcomes and benefits have been assessed including benefits for the wider community and/or including those with protected characteristics under the Equalities Act 2010
- Engagement/consultation with local communities

This information will enable committees to make informed decisions. The CIL funding request form has been updated to provide clarity on the expectations of the information and supporting documentation required to enable the Committee to make an informed decision.

Cross-Ward applications

A Member may bring a cross-ward CIL funding application to Committee. The protocol is as follows:

- A 'lead' ward Member for the application sponsors the scheme (this will count as the Member's one permitted CIL application for that Committee)
- The 'lead' ward Member is required to seek written endorsement of the application by one ward Member of each of the other impacted wards as part of the application (this endorsement does not count towards that Member's CIL application allowance)

Community Group Grant applications

A Member may bring an application on behalf of a Community Group which may result in a CIL Community Grant being awarded and paid to the Community Group. The Member must ensure that the **Barnet CIL Grant Application Form** (at the bottom of this guidance) and required documentation is complete and submitted as part of the Members application. This ensures appropriate due diligence is performed and is consistent with all grant payments made by Barnet. It will also provide Members with all the information required to complete the Members application.

Decision by Area Committee

The Area Committee will consider the CIL funding application, supporting information and officer's comments. The committee may have questions for the Member submitting the application. In cases where an application on behalf of a local group is being sponsored by a Member, the Committee may wish to ask questions of a representative of the group. It should be noted that external speakers will need to register to speak at the committee. Committees have discretion regarding how much weight they choose. A committee could choose to approve something that is not an identified priority providing it meets the CIL eligibility criteria.

The Area Committees will determine each CIL Funding application by virtue of one of the options set out below.

- a) To award funding (either fully or partly), and any conditions attached and the reasons why
- b) To reject an application and state reasons why
- c) To defer an application and state reasons why

All approved CIL Funding applications are subject to a time-limit of 2 years requiring the scheme to have commenced, after which the scheme funding lapses and returned to the CIL reserve. The Committee may choose to apply its own time-limit at the time of approval.

Area Committees are not permitted to agree expenditure beyond the current financial year's allocated NCIL budget.

Post Decision

The Community Infrastructure Coordinator can be contacted by Members for updates on all CIL Applications.

The Community Infrastructure Coordinator is responsible to the Area Committee through the Lead Officers for the administration and delivery of all CIL applications from receipt to implementation.

The Community Infrastructure Coordinator will ensure that the CIL funding allocation is monitored and reported to each Area Committee meeting to inform Members how much CIL budget has been spent and is available.

The Community Infrastructure Coordinator will also ensure funding awards are accounted for in the manner decided by the Area Committee, including any conditions.

MEMBERS CIL FUNDING REQUEST FORM

AREA COMMITTEE – MEMBERS CIL FUNDING REQUEST	
MEMBER	
DATE	{Please aim to have this completed application provided to the Lead Officer at least 2 full calendar months prior to the proposed Committee date}
WARD	
cross-ward applications	{Please outline the additional wards and provide the Member(s) endorsement}
SCHEME SUMMARY	
{Please provide an overview of the scheme – any photos, design or supporting information to provide a visualisation of the scheme may be useful}	
Funding Request (£)	£
CIL Eligibility	{Please describe how your scheme fits within the guidance as eligible for CIL funding – please consider if and how the scheme seeks to address demands that development has placed on the area, and outline if and what engagement has taken place with the local community regarding the scheme}
Area Committee priorities	{Please outline how the scheme fits within the Area Committee priorities, Council Strategy or The Barnet Plan}
Who will deliver the scheme	{Please state which Council Service, Community Group or other party will be responsible for delivering this scheme}
Community Grants (if applicable please confirm this is included with the application)	{If the funding is to be provided as third-party Community Grant - please ensure that the Barnet CIL Community Grant Application has been completed and submitted with all required supporting documentation . This ensures appropriate due diligence can be undertaken by Officers and that the Community Group agree to the Terms & Conditions of the grant}
Feasibility Study only	{Please state if the request is for a feasibility study only, with the result determining on whether to bring a future scheme application}
BUDGET & DELIVERY	
Please provide an itemised budget for the scheme (for example – quotes provided, an excel sheet etc). Please ensure the budget reflects the funding requested in the application.	
The budget should be supported by either the relevant Barnet service area (their quote is sufficient) or at least two quotes from external suppliers, which are itemised and with the VAT element shown separately).	
This ensures that a competitive tender process has been undertaken and complies with procurement guidance and providing value-for-money.	
Quotes provided with the application	{Please provide the supporting documentation of the quotes}
Timescale for delivery	{Please provide dates for the scheme to start and complete} Please note a time-limit will be set for the commencement of the scheme
Council Service Delivery	{Please provide contact details for the officer who has assessed the scheme for the budget and the service capability for delivering the scheme}
Dependencies/Risks	{Please outline dependencies/risks – such as planning consent, public consultation, additional funding required for the scheme, insurance requirements, legal or regulatory requirements, health & safety considerations, environmental health, road safety, licencing etc- please describe the approach to managing these dependencies/risks }

VALUE FOR MONEY

How does your scheme offer good value for money?

- Schemes should be self-sufficient/sustaining and unless explicitly agreed otherwise, should not impose additional costs on the council and other relevant partners). Schemes must also demonstrate how any revenue costs associated with each scheme will be funded and maintained over its lifetime
- if your scheme has secured funding from other sources (e.g., crowdfunding initiatives), this will strengthen your bid. However, match funding or funding from alternative sources (e.g., grants or monies from a larger scheme) is not a requirement of the bidding process. Where funding has already been received towards a scheme or programme, this must be detailed here
- If you already do, or intend to work with other organisations please outline this
- Please outline what consideration that has been given to **social value** in the procurement of goods or services, specifically in the use of volunteers as an alternative to paying a supplier, using local Barnet suppliers, the sourcing of recycled materials

No ongoing revenue costs

{Members must confirm that there are no ongoing additional revenue costs associated with the scheme. If the scheme is to be maintained on an ongoing basis by a Council service, a mandated officer must confirm that the service can be support this from existing revenue budgets}

COMMUNITY BENEFITS

The scheme should be considering the providing the **widest community benefits** possible.

Please describe the outcomes and benefits provided by the scheme and outline how these have been assessed. Please include **insight and data** you have gathered to support the funding for the scheme, and to measure the success of it after delivery.

Please ensure consideration has been given for any **consultation or engagement** that may be required – for example with residents, community groups, local businesses, other ward members.

Please describe the **environmental impact** of the scheme, the positive impact on the borough's carbon and ecology impact, or at least ensuring it is neutral.

Please ensure that the scheme has considered **equalities and diversity** and relevant protected characteristics as outlined under the Equalities Act 2010.

Lead Officer Review - only

Lead Officer

Date

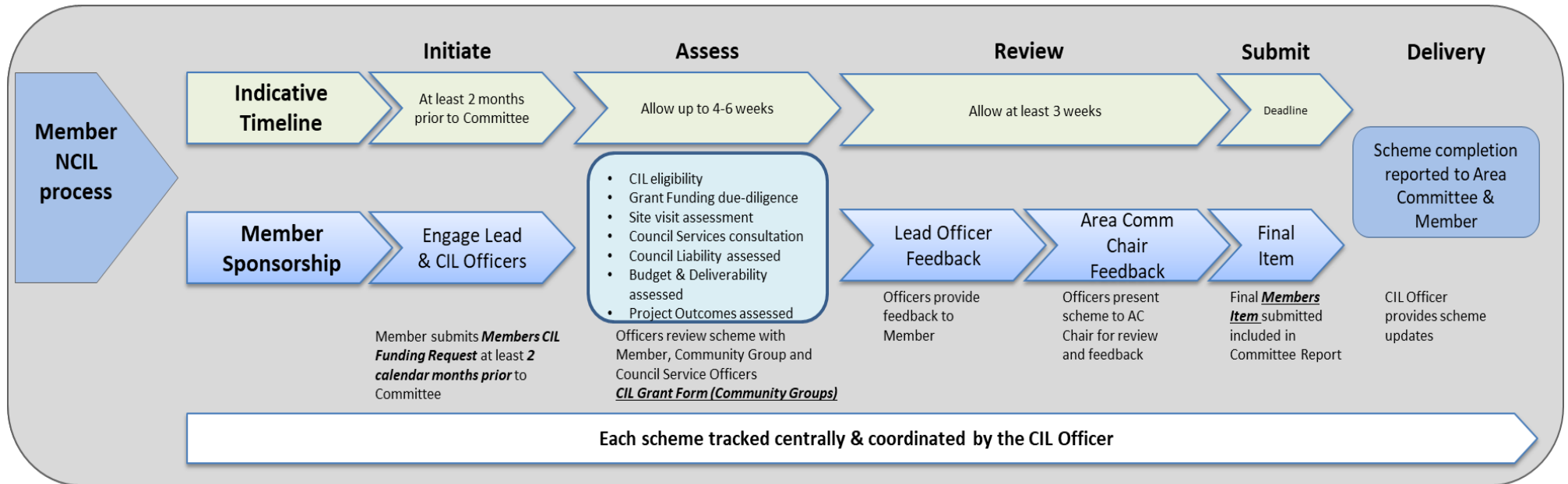
Assessment & Recommendations

GUIDANCE FOR THE ELIGIBILITY OF CIL FUNDING

Suggestions for consideration	Advice or further guidance which may be useful
Does the scheme support the development of the area and seek to address demands that development has placed on the area	<ul style="list-style-type: none"> • Borough Local Plan • Corporate Plan • Area Committee priorities • Insight & Intelligence • Equalities & Diversity
Non-capital expenditure & financial implications	<ul style="list-style-type: none"> • CIL can be used to fund non-capital schemes provided it can be demonstrated it is concerned with addressing the demands placed by development on an area • The scheme should not impose unacceptable future capital or ongoing revenue commitments on the Council or any other body
Has there been engagement with the communities to agree how best to spend the funding, where the development is taking place	<ul style="list-style-type: none"> • Member engagement with residents and community groups • Communication tools (e.g. website, newsletters) • Community Participation Strategy • Resident Forums • Place-based networks (e.g. Friends of..., Town Centre Groups, Community Groups) • Cross-ward or Borough wide schemes can be considered if appropriate consultation is first carried out
National Planning Policy Framework (NPPF) (<i>this is helpful to assist in demonstrating compliance</i>)	<ul style="list-style-type: none"> • Section 8 of the NPPF sets out guidelines, including: <ul style="list-style-type: none"> • Promote healthy and safe communities • Promote public safety and take into account wider security • Provide the social, recreational and cultural facilities and services the community needs • Access to a network of high quality open spaces and opportunities for sport and physical activity is important for the health and well-being of communities
Departure from the guidance or consultation	<ul style="list-style-type: none"> • Departure from the CIL Regulations guidance to consult can be justified as long as the decision-maker (Area Committee) provide clear reasons for doing so (for example dealing with COVID-19, where priorities expressed by local communities may not be appropriate, where local consultation was not possible)

Suggestions for consideration	Advice or further guidance which may be useful
UK Central Government Guidance should be considered	<ul style="list-style-type: none"> • Department for Levelling Up, Housing and Communities - GOV.UK (www.gov.uk) • Ministry of Housing, Communities & Local Government - GOV.UK (www.gov.uk)
Departure from the guidance or consultation	<ul style="list-style-type: none"> • Departure from the CIL Regulations guidance to consult can be justified as long as the decision-maker (Area Committee) provide clear reasons for doing so (for example dealing with COVID-19, where priorities expressed by local communities may not be appropriate, where local consultation was not possible). Reference should be made about departing from consultation results (i.e. where funds are allocated not in accordance with priorities expressed by local communities) • There is statutory requirement that the Council as charging authorities must have regard to the government 'CIL Guidance'. This Guidance provides additional guidance on how neighbourhood CIL funds should be used where there is no local council in place. Paragraph 146 of the CIL Guidance states that the "charging authority...should engage with the communities where development has taken place and agree with them how best to spend the neighbourhood funding". Charging authorities should set out clearly and transparently their approach to engaging with neighbourhoods. The CIL Guidance goes on to explain that the use of neighbourhood CIL funds should match priorities expressed by local communities, which should be obtained through consultation undertaken "at the neighbourhood level". This does not necessarily prevent the Council from allocating neighbourhood CIL funds to borough wide (or larger) projects or initiatives, providing that they meet the requirement in regulation 59F. If the Council decides to depart from the CIL Guidance (i.e. by not allocating funds in accordance with priorities expressed by local communities), it should have and give clear and proper reasons for doing so.

INDICATIVE TIMELINE OF THE APPLICATION PROCESS FOR MEMBERS CIL FUNDING APPLICATIONS



COMMUNITY INFRASTRUCTURE LEVY (CIL) FUND

About the Fund

The Community Infrastructure Levy (CIL) is a tool for local authorities in England and Wales to support the development of their area. CIL is a charge levied by local authorities on new development in their area. A portion of CIL receipts is allocated for Neighbourhood CIL.

Neighbourhood CIL is available to spend on priorities within the local community and Barnet Council has allocated the responsibility for this process to the three Area Committees ().

The spending of CIL is to support the development of the relevant area by funding the provision, improvement, replacement, operation or maintenance of infrastructure that is concerned with sustaining and maintaining the demands that development places on an area, or anything else that is concerned with addressing the demands that development places on an area.

Who can apply and how to apply

For ease of use and clarity the following form sets out the *eligibility criteria, application process and terms and conditions* in detail.

The first step in the process is to secure the sponsorship of a Ward Member for the relevant Area Committee for your application. The Ward Member will be able to raise a Members Item for CIL funding at an Area Committee. Please do not complete this form unless you have Ward Member support.

For clarity, the Area Committee review Members Items for CIL funding and make the decision to approve, reject or defer an application. The decision of the Area Committee is final.

When to apply

Area Committees meet regularly, and the dates can be found from the links to each Committee listed this form. The application process to secure sponsorship, complete this application and for Officers to undertake relevant review of the scheme for Committee scrutiny should expect to commence around 3 months prior to the targeted Committee date.

BARNET - AREA COMMITTEE
COMMUNITY INFRASTRUCTURE LEVY (CIL) FUND
GRANT APPLICATION FORM

Part 1: Contact Details

Name of organisation	
Organisation address	
Address & postcode:	
Organisation website (if applicable):	
Organisational Company Registration/Charity Number:	
Primary contact for this application	
<i>The primary contact must be a trustee, director or member of the management committee</i>	
First Name:	
Last Name:	
Position:	
Telephone number:	
Mobile number:	
Email address:	
Secondary contact for this application	
First Name:	
Last Name:	
Position:	
Telephone number:	
Mobile number:	
Email address:	

Part 2: Eligibility Criteria

To be eligible, the application must meet the following criteria

- The scheme will require the support of a Ward Member and must be submitted to the Area Committee by the Ward Member [Your Councillors \(moderngov.co.uk\)](http://moderngov.co.uk)
- The scheme must fall within the Area Committee CIL funding priorities
- The scheme must be located within the borough and offer a wide community benefit
- The scheme must comply with the regulations in that it “supports the development of an area” through “the provision, improvement, replacement, operation or maintenance of infrastructure...or anything else that is concerned with addressing the demands that development places on an area”.
- The scheme must not relate to political/lobbying activities (e.g. fundraising), and must not directly benefit individual councillors
- Organisations or groups submitting applications should be registered with a regulatory body (e.g. Charities Commission and Companies House) or be able to demonstrate that they are constituted as ‘not-for-profit’ organisations. Individuals will not be considered
- Organisations or groups submitting bids must be able to demonstrate sound financial performance and management (by naming the finance officer and describing the controls over the organisation’s accounting, bank accounts and cash)
- Schemes must comply with relevant policy and legal requirements (for example, on road safety, planning policy and environmental health)

What type of organisation are you?

- Registered charity
- Registered limited company
- Charitable incorporated organisation (CIO)
- Community Interest Company limited by
- Guarantee (CIC)
- Company limited by guarantee
- Constituted community group
- Constituted but unincorporated club or association
- Community Benefit Society
- Social Enterprise

Names and addresses of your committee/board members/trustees

Bank Account Details & Name of Finance Officer

Other relevant information – please provide the following

- Constitution or memorandum & article of association or trust deed
- Letter Headed (.pdf format) document with full name & address of the organisation, bank account details (sort code, account, account name), VAT registration (if applicable), e-mail address, contact name and contact telephone of finance contact
- Annual report
- Your organisation’s latest independently audited or certified annual accounts (if available)
- Public liability insurance
- Safeguarding policy (You must include this if your organisation works with children and young people under 16 years of age or with vulnerable adults)

Please provide the name and support of your Ward Member who will present this as a Members Item, and at which Area Committee (Meeting and Date)

- Member name and evidence of support (e.g. e-mail)
- Which Area Committee (North, East or West) and the committee meeting date you are working towards with the Ward Member

Which Ward(s) of Barnet will your work mainly take place? (please highlight as appropriate)

- | | |
|--|--|
| <input type="checkbox"/> Barnet Vale | <input type="checkbox"/> Friern Barnet |
| <input type="checkbox"/> Brunswick Park | <input type="checkbox"/> Garden Suburb |
| <input type="checkbox"/> Burnt Oak | <input type="checkbox"/> Golders Green |
| <input type="checkbox"/> Childs Hill | <input type="checkbox"/> Hendon |
| <input type="checkbox"/> Colindale North | <input type="checkbox"/> High Barnet |
| <input type="checkbox"/> Colindale South | <input type="checkbox"/> Mill Hill |
| <input type="checkbox"/> Cricklewood | <input type="checkbox"/> Totteridge Woodside |
| <input type="checkbox"/> East Barnet | <input type="checkbox"/> Underhill |
| <input type="checkbox"/> East Finchley | <input type="checkbox"/> West Finchley |
| <input type="checkbox"/> Edgware | <input type="checkbox"/> West Hendon |
| <input type="checkbox"/> Edgwarebury | <input type="checkbox"/> Whetstone |
| <input type="checkbox"/> Finchley Church End | <input type="checkbox"/> Woodhouse |

Part 3: Scheme Proposal

Please provide a description of your proposed scheme, please include

- The aim of the scheme
- Please include photos or documentation that help describe your proposed scheme

How will your scheme contribute to the Barnet Plan, Area Committee Priorities and conform with CIL expenditure regulations?

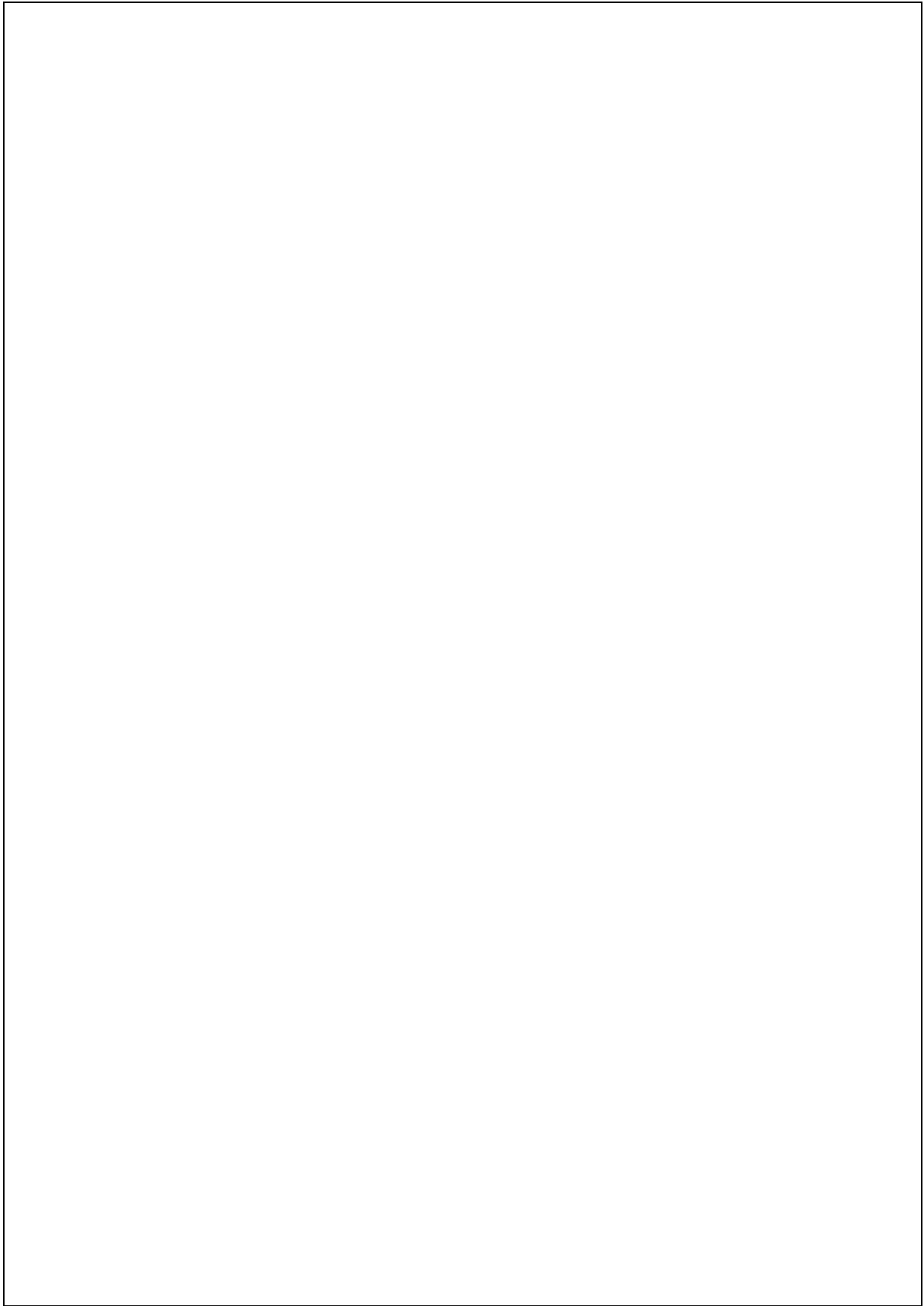
- Area Committee priorities for CIL funding (*reviewed at Committee*) and provide a wide community benefit
- How does the scheme meet one or more of the four priorities set out in the Barnet Plan
- How does the scheme “support the development of an area” through “the provision, improvement, replacement, operation or maintenance of infrastructure that is concerned with sustaining and maintaining the demands that development places on an area, or anything else that is concerned with addressing the demands that development places on an area”

How does your scheme offer good value for money?

- Schemes should be self-sufficient/sustaining and unless explicitly agreed otherwise, should not impose additional costs on the council and other relevant partners (e.g. infrastructure providers). Bidders must also demonstrate how any revenue costs associated with each scheme will be funded and maintained over its lifetime
- If your scheme has secured funding from other sources (e.g. crowdfunding initiatives), this will strengthen your bid. However, match funding or funding from alternative sources (e.g. grants or monies from a larger scheme) is not a requirement of the bidding process. Where funding has already been received towards a scheme or programme, this must be detailed here
- If you already do, or intend to work with other organisations

How will you deliver and manage the scheme?

- ***Have you engaged relevant Council Service Officers relevant to your scheme? Council Service Officers will be required to review and provide approval for a scheme which may impact their service area (the CIL Officer named in Part 5 can assist with this)***
- Timescale of the scheme and when it will start
- Who will be responsible for the scheme?
- Can you demonstrate that the scheme will be delivered on time and budget?
- Are there any risks to the delivery of the scheme and how will you manage them?
- If applicable, demonstrate how the scheme complies with relevant policy and legal requirements (for example, on road safety, planning policy and environmental health)



Total		

Part 5: Supporting Documents

If you are unable to provide the required documents or have any questions regarding this requirement please , email graeme.clayton@barnet.gov.uk

Part 6: Compliance

Does your recruitment procedure use the Disclosure and Barring Services Enhanced Checks, as appropriate for staff and volunteers who are working unsupervised with children and protected adults? YES/NO

Are you satisfied that your organisation's procedures for staff and volunteer recruitment and supervision minimise the risk of harm to children and protected adults? YES/NO

Part 7: Acceptance of our Terms and Conditions

If your application is successful, by agreeing to the terms and condition you accept the following:

- We will use the information you have provided to process and administer your application. We may request further evidence to confirm information given on this form, including obtaining information about you from other organisations for the prevention or detection of crime.
- The offer of a grant is conditional and may be on the provision of additional information. This must be received by us within two weeks of the offer of the grant, failing which, the offer will be withdrawn. You must use the grant for the purpose for which it was approved and notify us of any proposed material change to the scheme.
- Schemes should be self-sufficient/sustaining and unless explicitly agreed otherwise, should not impose additional costs on the council and other relevant partners.
- You will spend the grant within the period of undertaking the scheme. The Council reserve the right to reclaim any monies which have not been spent within a reasonable time-period of the award. For guidance this will be within 18-24 months.

- You will allow Council officers a right of access at all reasonable times to inspect any works undertaken, or items of equipment purchased, with the aid of the grant.
- You must keep records of any expenditure which will be supplied to us if requested.
- You will comply with UK laws and meet the requirements of The Equality Act 2010.
- You will carry out the appropriate DBS checks if you work with young people or vulnerable adults.
- The scheme complies with all relevant legislation and adopts good practice in ensuring that safeguarding measures and insurance for the scheme are in place.
- You will notify us if an allegation relating to safeguarding or health and safety is investigated.
- The grant is a donation, and the Council are not liable for the consequences of its use. We reserve the right to reclaim any money which has been paid as the result of fraudulent or misleading claims.
- You will acknowledge the Council on any publicity material you issue in relation to the work of this grant, following agreement from the council.
- You will be willing to take part in, where proportionate and practical on any publicity activities.

Please tick this box to confirm that the information provided is true and accurate and that you accept the conditions detailed above, and sign below, or type in your name and date if emailing this application.

I/We understand that the decision of the Area Committee, to approve, reject or defer a scheme presented as a Members Item for CIL funding is final

I/We understand that Barnet Council have requested information about my organisation's personnel and financial data for the purpose of processing this application.

I/We confirm that the information given on the application form is true and my organisation has formally agreed that I/we can act on their behalf. I/we confirm that I/we have attached all required additional documents.

Applicant's signature			
Applicant's name		Date	

Where possible, we will communicate with you about your application by email. We would also like to send you our community e-newsletter which includes details of grant application closing dates and other information. You can unsubscribe from that e-newsletter at any time.

Please tick here if you wish to join and be sent Barnet Communities Together Network Bulletin e-newsletter:

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GUIDELINES FOR ROAD SAFETY & PARKING ISSUES - REQUESTS

Introduction

This document is intended to provide guidance for Ward Members regarding the preparation and submission of requests to utilise the Road Safety and Parking Fund. The guide will be reviewed regularly and where necessary updated and reported to Committee for approval and circulated to Members.

Utilising the Community Infrastructure Levy (CIL), from 2022/23, a Road Safety & Parking Fund of up to £450,000 has been established. The fund will be managed by the Director, Highways & Transportation and managed borough wide.

The Road Safety & Parking process is intended to provide a transparent and structured approach to all stakeholders involved.

Road Safety and Parking issues may be submitted by Ward Members to the Director, Highways & Transportation using the form in this guidance. The Director, Highways & Transportation may also receive Road Safety and Parking requests as issues or petitions.

Members have the option to discuss a Road Safety and Parking issue at Area Committee as a member's item. If committee agree, the item will be referred to the Director, Highways & Transportation to take the request forward.

For clarity, all Road Safety and Parking issues should be referred through this proposed process (either directly issuing the request to the Director, Highways & Transportation or referring the item following discussion at an Area Committee).

Road Safety & Parking Request

The Director, Highways & Transportation operating within delegated statutory responsibilities will review the referred issues, consider the options available and make a decision.

For clarity, the decision may be a technical solution or a decision to take no action.

The Director, Highways & Transportation will set out the rationale to explain if no resolution is decided on.

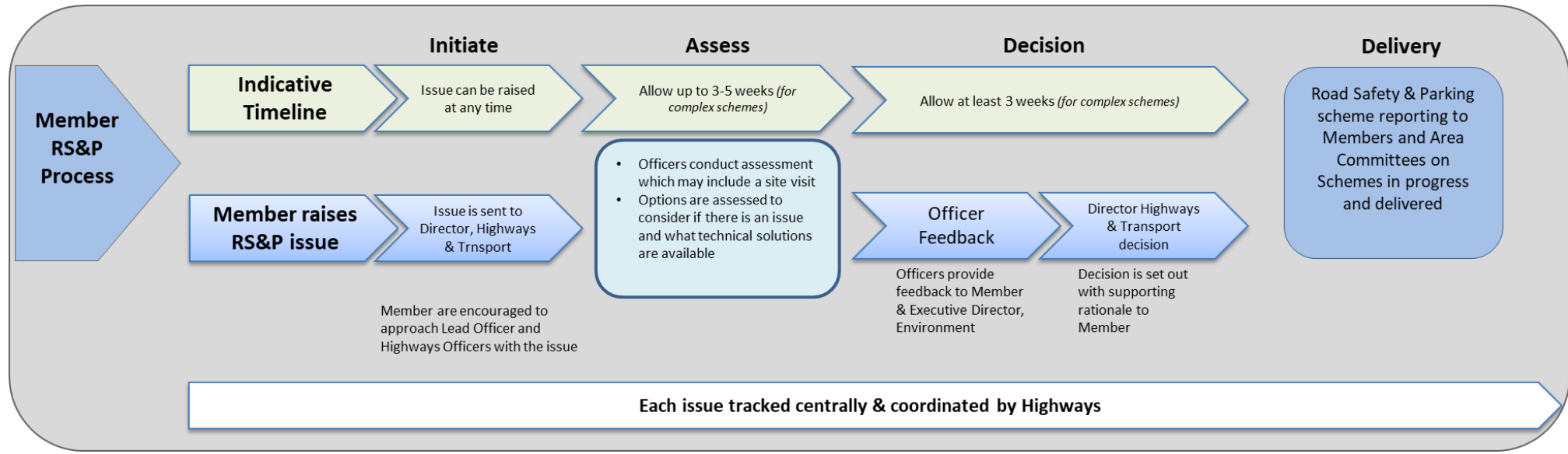
The Director, Highways & Transportation will inform the relevant Member or resident(s) of the decision prior to the implementation of the decision.

Prior to submitting a Road Safety & Parking Members request, Ward Members are encouraged to consult with Highways through the Area Committee Lead Officers on the specific issue. This allows the Highways team to assess the issue, review potential options and advise if there is a technical solution to the issue.

Post Decision

To ensure transparency relating on decisions taken by the Director, Highways & Transportation using delegated powers, there will be a report back to each Area Committee meeting to update Members and residents on the progress of the various road safety and parking issues, including an update on the budget.

Overview of Process



Road Safety & Parking Request Form

Title	
Raised by (Councillor):	
Ward:	
Member Request:	
Please describe which Road Safety/Parking issue:	
Please provide any assessment of the issue received from Highways Officers which will assist with this application:	
Officer (NAME) On (DATE):	
Any additional information (please list any documents here to be published with the agenda, or circulated to the Committee):	